

VŠFS Partner Universities Guide



A word from the Rector...



Dr. Bohuslava Šenkýřová
Rector VŠFS

From its inception, the University of Finance and Administration has had the aim of keeping leading position. We strive to provide the very best opportunities to our students and staff, and as such, we believe much can be gained from the chance to go abroad and experience what the world has to offer.

Particularly as a university specialising in fields that are constantly changing and adapting – especially with advances in modern communication technology – we believe equipping our students with the skills to adapt to new environments is paramount and training and studying abroad offers just that unique skillset.

Here at VŠFS, internationalisation is one of our main focuses. Our representatives regularly partake in international events such as educational fairs, international visits and competitions hosted by various organizations that advocate the internationalisation of the education system. Building relationships with new and existing partners is also a fundamental part of this process and we believe in providing our students with the same skills in networking that we use to build our own strong connections. As a result, not only do we take full advantage of what the Erasmus+ Programme has to offer, but we also work with the EEA/Norwegian FMP, and the City University of Seattle Network (for BSBA and MBA students). This enables us to give students and staff the best opportunities abroad using the network we have worked so long and arduously to create.



***doc. RNDr. Petr Budinský,
CSc.***

*Vice-rector for Strategy and
International Relations*

Over the years, VŠFS has worked hard to secure partnerships all over the world with other universities to give our students the very best opportunities when it comes to placements abroad.

In particular, we have approximately 50 partners within Europe under the framework of the Erasmus+ Programme.

The Erasmus+ Programme provides students in higher education the opportunity to study abroad and gain life skills through exploring different cultures.

More recently, international experiences are becoming a necessity for those looking to provide themselves with the best start to their future careers. Erasmus+ is constantly collaborating and branching out into areas such as language support via its own Online Linguistic Support programme, as well as working with the ESN to offer students the best life experiences during their time abroad.

It is a programme that we here at VŠFS strongly recommend for any student wishing to expand their knowledge in a way that cannot simply be taught in a classroom.

In 2017, the Erasmus+ Programme celebrated 30 years of helping students with their education and expanding their knowledge and skills through the opportunities provided from international partnerships.

Every VŠFS student who has enjoyed the opportunity of a placement abroad has come back from their mobility with confidence and assurance that their time in another country was the best thing they could have done, not only for their future careers, but for themselves. Make the decision of a lifetime – join Erasmus+ and become a part of something truly amazing and unforgettable!

The Study Mobility Process

Students who are part of the full-time or combined study programme are able to participate in the Erasmus Study Abroad Program. Students cannot participate if they are in the final semester of their degree.

The Application Process

Fill in the application form and submit a CV and Cover Letter, (in the language to be studied in), as well as a proof of language proficiency certificate – at least level B2 – if they have one (this isn't mandatory). The application form can be found here:

<http://www.vsfs.cz/en/?id=2158-application-form>.

The Selection Process

1. Language Test – applicants will be invited to take a Language Test at VSFS to verify their language skills. The test results will go towards calculating their score.
2. Grade-point average, tuition payment, etc. of the applicant will be submitted for review from various VSFS departments.
3. Interview – If applicants receive a passing grade in the Language Test, they will be invited for an interview. They must bring a proposal Proof of Recognition document completed to show the courses from their preferred receiving university matched to courses from their study plan at VSFS. If an applicant has more than one partner in mind, they need to produce a proposed Proof of Recognition for each partner.
4. The Selection committee will calculate the applicants' scores according to how they performed in all of the above activities.
5. The Selection Committee will allocate the partner universities to the successful candidates.

After Selection

1. When the candidate has been nominated to the partner university, they must submit an application to the partner themselves.
2. Candidates then need to submit the required documentation to the VSFS Erasmus+ and Programmes Office.
3. When candidates complete these documents, they need to make sure that it reflects a minimum of 15 matching ECTS VSFS credits, and a total of 30 ECTS credits in total per semester.

Returning from Mobility

Students need to complete additional documentation for when they return in order to receive the final 30% of their Erasmus Grant.

Upon return, students are required to fulfil their individual study plans.

The full conditions of student mobilities according to the Erasmus+ Programme can be found saved as Decision_of_Rector_198_2016_ERASMUS (English Version) or ROZR_198_2016_Erasmus__a_Exchange_program_VSFS (Czech Version) in the Documents section of the Information System.

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Erasmus Partners



Students should select a partner university according to their field of study. In the tables below, the partner universities have been categorised according to the courses they offer in English and how these might correspond to the degree programs that VŠFS students study.

| Bachelor & Master's Degrees - 1st & 2nd Cycles | BMCF, EM | MC | Banking | Insurance Industry | Public Administration | Criminal Law Specialization | Law in Business | Law in Public Administration | Applied Informatics | Security Legal |
|---|-----------------|-----------|----------------|---------------------------|------------------------------|------------------------------------|------------------------|-------------------------------------|----------------------------|-----------------------|
| AT Fachhochschule des bfi Wien | B, M | B, M | B, M | B | B | | | | | |
| BE University College Ghent | B, M | B, M | | | | | B | | | |
| DE Beuth Hochschule Berlin* | B, M | | | | | | | | M | |
| DE Chemnitz | B, M | | | | | | | | | |
| DE Fachhochschule Erfurt* | B, M | | | | | | | | | |
| DE Hochschule Mainz | B, M | B, M | | | | | | | | |
| DE HTWG Konstanz University of Applied Sciences | B, M | B, M | | | | | | | | |
| ES Alcoi Valencia | B, M | | | | | | | | B | |
| ES Universidad CEU San Pablo | B, M | B, M | | | | | B | | | |
| FR Novancia Business School | B, M | B, M | | | | | | | | |
| FR Troyes | B, M | B, M | B | | | | | | | |
| GR Athens University of Economics and Business | B, M | B, M | | | | | | | | |
| IE Athlone Institute of Technology | B, M | B, M | | | | | | | B | |
| LV RISEBA University of Business, Arts and Technology | B, M | B, M | | | | | | | | |
| LT Vilnius University | B, M | B, M | | | | | | | | |
| PL University of Economics in Katowice | B, M | B | B, M | | | | | | | |
| PL Opole University of Technology | B, M | | | | | | | | | |
| PL Wroclaw University of Economics | B, M | B, M | B | | B | | | | | |
| SK Univerzita Mateja Bela v Banskej Bystrici | | B | | | B | | | | | M |

| | | | | | | | | | | |
|---|---|---|--|--|---|--|--|--|--|--|
| SK Vysoká Škola Danubius | | | | | ✓ | | | | | |
| SK Vysoká Škola Manažmentu V Trenčíne | ✓ | ✓ | | | | | | | | |
| TR Anadolu University | ✓ | | | | | | | | | |

| Master's Degree - 2nd Cycle | BMCF, EM | MC | Banking | Insurance Industry | Public Administration | Criminal Law Specialization | Law in Business | Law in Public Administration | Applied Informatics | Security Legal |
|--|-----------------|-----------|----------------|---------------------------|------------------------------|------------------------------------|------------------------|-------------------------------------|----------------------------|-----------------------|
| FR UPEC | ✓ | ✓ | | | | | | | | |
| IT Università Sapienza di Roma | ✓ | ✓ | ✓ | | | ✓ | ✓ | ✓ | ✓ | ✓ |
| IT Università of Bergamo | ✓ | ✓ | ✓ | | ✓ | | | | | |
| IT Università degli Studi di Ferrara | ✓ | | | | | | | | | |
| IT University of Pisa | ✓ | | ✓ | | | | | | | |

| Staff Mobility Only ** | BMCF, EM | MC | Banking | Insurance Industry | Public Administration | Criminal Law Specialization | Law in Business | Law in Public Administration | Applied Informatics | Security Legal |
|---|-----------------|-----------|----------------|---------------------------|------------------------------|------------------------------------|------------------------|-------------------------------------|----------------------------|-----------------------|
| AT University of Applied Sciences Upper Austria | B,M | B,M | | | | | | | | |
| IT Università degli Studi di Salerno | B | B | B | | | | | | | |
| PL University of Information Technology and Management in Rzeszow | B, M | | | | | | | | | |
| SK J. Selye University | B, M | | | | | | | | B | |
| SK Comenius University in Bratislava | B,M | | | | | | | | | |

B = Bachelor's Program

M = Master's Program

- Students who study in the Czech language at VSFS will gain 3 additional VSFS credits for studying in English when they go to one of our partners for their Erasmus+ Mobility.
- Students who choose to study in the language of the country they are going to will have a wider selection of courses to choose from.

**Staff are able to go on mobility to any partner offered from the student section.

Austria

Fachhochschule des bfi Wien



Erasmus Code: A WIEN38

Degree / Study Field: Bachelor's / BMCF, MC, Banking,
Insurance Industry, PA
Master's / BMCF, MC, Banking

Contact(s): Anne Schitter (Incoming Student Mobility Co-ordinator)

E-mail: anne.schitter@fh-vie.ac.at

Phone: +43 1 720 12 86 81

Address(es): Wohlmutstrasse 22, 1020 Vienna, Austria

Website: <http://www.fh-vie.ac.at/en/>
<https://www.fh-vie.ac.at/en/International>

Academic Calendar:

- Winter semester: End of August/Beginning of September – Beginning of February
- Summer semester: Mid-February – Beginning of July

Nomination & Application Deadlines:

| | Nomination | Application |
|--------------------|--------------------------|---------------------------|
| - Winter semester: | 1 st May | 15 th May |
| - Summer semester: | 1 st November | 15 th November |

Nomination & Application Process:

- Nomination by Home University
- [Online Application](#)

Application Documents:

- Application Form
- Learning Agreement
- Transcript of Records
- Passport/ID
- Proof of Health Insurance (valid in Austria)
- 1 Passport-sized Photo (electronic, jpeg)
- Copy of High School Diploma
- Copy of University Degree (Graduate students only)
- Photocopies of relevant pages from your passport

Courses:

<http://www.fh-vie.ac.at/en/ECTS-DS/Description-of-Individual-Course-Units?type=b&major=-5000&studyplan=-500&term=1>

Language Requirements:

English and/or German at least at B2 based upon the Common European Framework of Reference (An entrance test in English is NOT required) (we do not ask for an English test or certificate, but trust our partners to select students with appropriate level of English)

The students who would like to choose courses in German are asked to bring a language performance statement (stating their language level) from their home university.

Accommodation:

The students' dormitory 'Studentenheim Molkereistraße, which is located on the same block as our university, provides a good option for accommodation. Please contact the OEAD (Österreichischer Austauschdienst) to make the reservation: <http://housing.oead.at/en/accommodation/wien-en>
More useful accommodation information:

<http://www.fh-vie.ac.at/en/International/Incomings/Accommodation>

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



STAFF MOBILITY ONLY!!!!

**University of Applied
Sciences Upper Austria**



**UNIVERSITY
OF APPLIED SCIENCES
UPPER AUSTRIA**

Erasmus Code: A WELS01

Degree / Study Field:

Contact(s):

Ms Martina Schlederer – International Office Assistant (School of Management)

Martina.Schlederer@fh-steyr.at

Tel: +43 50804 33051

Ms Mag. Kamilla Trubicki – Head of International Office (School of Engineering)

Kamilla.Trubicki@fh-wels.at

Tel: +43 50804 43140

Address(es):

School of Management: Wehrgrabengasse 1-3 4400 Steyr/Austria

School of Engineering: Stelzhamerstr. 23, 4600 Wels/Austria

School of Informatics, Communications and Media: Softwarepark 11, 4232 Hagenberg /Austria

School of Medical Engineering and Applied Social Sciences: Garnisonstraße 21, 4020 Linz /Austria

Website: <https://www.fh-ooe.at/>

<https://www.fh-ooe.at/en/international/incomings/>

Academic Calendar:

- **Winter semester:** 1st October – Mid of February
- **Summer semester:** 1st March – Mid of July

Nomination & Application Deadlines:

- **Winter semester:** 1st June for Wels, Hagenberg, Linz and 15th April for Steyr
- **Summer semester:** 15th November for Wels, Hagenberg, Linz and 30th September for Steyr

Nomination & Application Process:

- Nomination by home university

Application Documents:

- Application Form
- Signed Learning Agreement
- Copy of Passport
- Transcript of Records
- Additional documents are required during the online application.

Courses:

Exchange students are welcome to join all courses (both in English and German) given at their respective campus, under the permission that they have the right prerequisites. The course listing is available online.

Languages:

Certificate of English Proficiency B2 level (if apply for course taught in English and if not mother tongue).

Certificate of German Proficiency B2 level (if applying for courses taught in German and if not mother tongue)

Accommodation:

Accommodation is offered by the University that is differs between the campuses

Hagenberg: <https://www.fh-ooe.at/en/hagenberg-campus/international/incoming-students/accommodation/>

Linz: <https://www.fh-ooe.at/en/linz-campus/international/incomings/accommodation/>

Steyr: <https://www.fh-ooe.at/campus-steyr/studieren/leben-am-campus/wohnen/studentenheime/>

Wels: <https://www.fh-ooe.at/en/wels-campus/international/incomings/accommodation/>

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Belgium



Haute Ecole EPHEC

Erasmus Code: B BRUXEL82

Degree / Study Field: Bachelor's / MC

Contact(s): Françoise De Waele (Head of the International Office)

E-mail: f.dewaele@ephec.be

Mr Frédéric Simonis (International Office – Incoming Mobility):

E-mail: international@ephec.be

Mr Jean-Michel Gregoire (Erasmus Co-ordinator)

E-mail: jm.gregoire@ephec.be

Address(es): EPHEC (Woluwe campus): Avenue Konrad Adenauer 3 – 1200 Bruxelles, Belgium

EPHEC (Louvain-la-Neuve): Avenue du Ciseau 15 – 1348 Louvain-la-Neuve, Belgium

ISAT (Schaerbeek campus): Boulevard Lambermont 17 – 1030 Bruxelles, Belgium

Website: <http://www.ephec.be/>

<http://www.ephec.be/international/presenting-ephec>

<http://www.ephec.be/international/erasmus>

Academic Calendar:

- Autumn semester: Mid-September – Mid-January
- Spring semester: End of January – Mid of June

Nomination & Application Deadlines:

| | Nomination | Application |
|--------------------|--------------------------|---------------------------|
| - Autumn semester: | 15 th May | 1 st June |
| - Spring semester: | 1 st December | 15 th December |

Nomination & Application Process:

- Nomination by Home University
- Students send application documents to international@ephec.be including : guest student info sheet (sent with info pack), CV, photo, motivation letter, proposed ECTS learning agreement and electronic registration form
- Online Application: <http://erasmus.ephec.be>

Application Documents:

- Letter of motivation;
- CV with (electronic) picture;
- The completed Guest student Info Sheet;
- Draft Learning Agreement (draft course programme = EU model part A).

Courses: <http://www.ephec.be/international/erasmus>

[Fall Semester 2017/18](#)

Language Requirements:

A very good command of English language (generally European level: minimum B2) is requested.

A language evaluation (by phone, prior to final decision of acceptance) might be organized if necessary.

Besides the courses offered in English for the guest students (see the list of modules taught in English), the majority of courses are given in French. Therefore, it is strongly recommended that you have a good command of the French language, both written and spoken, before you actually begin your study period at EPHEC, if your course programme includes courses taught in French.

Accommodation:

EPHEC does not own student dormitories, halls of residence or flats.

So you will need to find accommodation in the private sector: rented flats, sharing a room with families or other students. Previous exchange students from your institution might give you some useful hints, so it is always wise to refer to their former experience.

Renting a student room or flat in Brussels will cost on average 350-450 € per month.

You might need to sign a contract and pay a 2 months deposit with your landlord, renting contracts mostly for minimum 5 months.

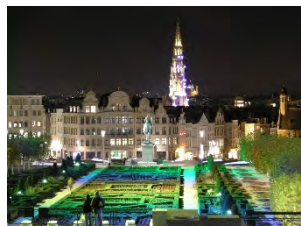
Provisional stay possible at a youth hostel

Search for accommodation by using the websites below. You should prepare yourself by getting acquainted with the Brussels area:

www.vlan.be / www.kot.be / www.brukot.be / www.immoweb.be / www.bdlf.be / www.inforjeunes.be / www.bruxelles-j.be / www.bdlf.be / www.housinganywhere.com /



For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Thomas More Mechelen-Antwerpen



Erasmus Code: B MECHELE14

Degree / Study Field: Bachelor's / BMCF, MC

Contact(s): Ms Agnes Dillien (International Relations Manager):

E-mail: agnes.dillien@thomasmore.be

Inge Vervoort (Co-ordinator of Incoming Exchange Students)

E-mail: inge.vervoort@thomasmore.be

Address(es): Zandpoortvest 60, B - 2800 Mechelen, Belgium

Website: <http://www.thomasmore.be/about>

Academic Calendar:

- Winter semester: Mid-September – Mid-February
- Summer semester: Beginning of February – End of June

Nomination & Application Deadlines:

- Winter semester: 1st May
- Summer semester: 1st November

Nomination & Application Process:

- Nomination by Home University
- Online [Application](#)

Application Documents:

- Motivation letter
- Transcript of Records
- Copy of Passport/ID
- PDF of your online application entitled: Application_firstname_surname.pdf.
- PDF of Learning Agreement before mobility entitled:
LearningAgreement_firstname_surname.pdf

! The subject line of your e-mail must include (1) the name of the programme you apply for at Thomas More, (2) the semester(s) and (3) the campus of Thomas More, *f.i. Journalism - Spring semester - Mechelen*.

Send your documents by e-mail to: international@thomasmore.be

Courses:

<http://www.thomasmore.be/education/exchange-programmes-english>

Language Requirements:

Courses are offered in English.

Accommodation:

All cities, where a Thomas More campus is located, have suitable student accommodation. Students can rent a room in a private student house or share an apartment with other students. The rental price of a furnished student room differs from city to city with an average of 300 EUR/month. 'Studios' or apartments are more expensive. Costs for water, electricity supplies and heating are usually not included in this price. Bed linen and towels are not provided by the landlord, cooking utensils not always.

It is advised all students start looking for accommodation at an early stage.

If you are selected to study at Thomas More you will be contacted by the student services STIP to assist you in your search for housing.

They will ask you to complete the online housing form for [Antwerp](#), [Mechelen](#) or [Kempen](#).

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



**University College Ghent/
Hogeschool Gent**

HoGent

Erasmus Code: B GENT25

Degree / Study Field: Bachelor's / MC, BMCF, Banking, Law

Master's: /MC, BMCF, Banking, Law

Contact(s): Fabienne Mornie (International Academic Coordinator Business Management)

Phone: +32 9 243 22 33

E-mail: fabienne.mornie@hogent.be

Address(es): Geraard de Duivelstraat 5, 9000 Gent

Website: <https://www.hogent.be/en/>

<https://www.hogent.be/en/future-student/programmes/exchange-programmes/fbo/>

Academic Calendar:

- Autumn semester: End of September
- Summer semester: Beginning of February

Nomination & Application Deadlines:

- Autumn semester: 31st May
- Spring semester: 15th November

Nomination & Application Process:

- Nomination by Home University
- [Online Application](#)

Application Documents:

- Application Form
- CV and Letter of Motivation
- Report card of last year you finished
- An initial proposal for a Learning Agreement

Courses:

<https://www.hogent.be/studiefiches/?ectsaction=ects:main.modeltrajecten&opl=INT-CUR&faculteitcode=FBO&taal=2>

Language Requirements:

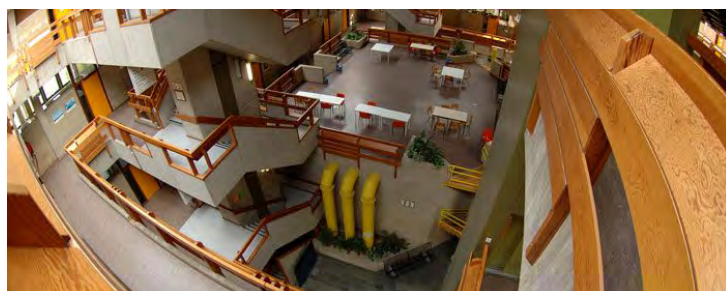
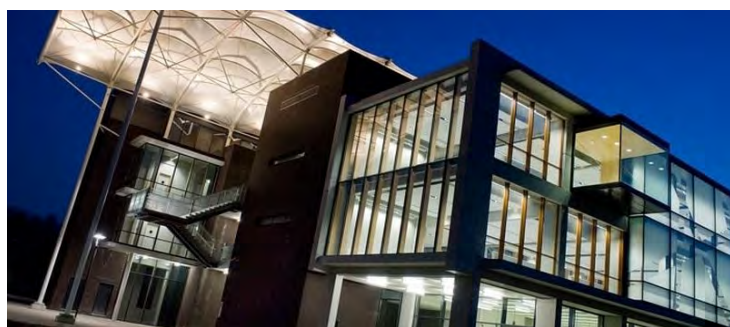
Exchange students are expected to have a good command of spoken and written English in order to be able to follow the lectures and complete the course assignments, oral presentations and exams. The advice for students to have a B2 of English.

Accommodation:

You are advised to start at least 3 months before coming to Ghent. Ghent recommends Student dorm Mercator D for international students in University College Ghent. The only valid way to make a room reservation is by expressing your interest in accommodation when you complete your [online registration](#). Contact the Accommodation Division via accommodation@hogent.be for more information.

You can find detail information here: <https://www.hogent.be/en/future-student/practical-guide/housing/>

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Bulgaria



American University in Bulgaria

Erasmus Code: BG BLAGOEV03

Degree / Study Field: Bachelor / BMCF

Contact(s): Mariya Handzhiyska (Erasmus Co-ordinator)

E-mail: mhandzhiyska@aubg.edu

erasmus@aubg.edu

Phone: +359 73 888 531

Address(es): American University in Bulgaria, 12 Svoboda Bachvarova Street,
Blagoevgrad 2700, Bulgaria

Website: <http://www.aubg.edu/>

<https://www.aubg.edu/erasmus-incoming>

Academic Calendar:

- Fall semester: End of August – End of December
- Spring semester: Mid-January – End of May

Nomination & Application Deadlines:

- Fall semester: 1st June
- Spring semester: 25th November

Nomination & Application Process:

- Nomination by Home University sent to erasmus@aubg.edu with following information” full nam of student, field of study, planned study period at AUBG, valid e-mail address.
- Online [Application](#)

Application Documents:

- Transcript of Records
- Transfer of Credit / Learning Agreement
- TOEFL Score

Courses:

<http://www.aubg.edu/academic-catalog>

Languages:

The official language at AUBG is English, so all the lectures and exams are held in English: Minimum requirements for proficiency in English apply to all incoming Erasmus students who are not native

speakers of English or are coming from a university where the official language is not English. To fulfill the requirements you must submit a Level B2 English language certificate.

Accommodation:

All undergraduate students are required to live on campus as part of the university mission.

<https://www.aubg.edu/students-residential-life>

Housing is provided for all incoming Erasmus students at the Skaptopara Residence Hall campus. A place in the dorms will be automatically booked for you after you submit your Online Application Form for Incoming Erasmus Students. For further questions please contact the Residence Life and Housing office at reslife@aubg.edu. Additional information is available on AUBG web page at: <http://www.aubg.edu/students-residential-life>. You also may visit the following link: <http://www.aubg.edu/first-year-> students to help in your transition from home to community living.

AUBG is a selective residential institution and all undergraduate students are required to live on campus as part of the University mission.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Cyprus



P.A. College Larnaca

Erasmus Code: CY LARNACA01

Degree / Study Field: Bachelor's / BMCF, Banking

Contact(s): Marieta Efthymiou (Erasmus Co-ordinator):

E-mail: m.efthymiou@admin.pacollege.ac.cy

erasmus@pacollege.ac.cy

Phone: +357 24 021553

Address(es): Corner of Faneromenis Ave. & Kalvou Street, P.O.Box 40763, 6037 Larnaca, Cyprus

Website: <http://www.pacollege.ac.cy/en>

Academic Calendar:

- Winter semester: Mid-August – Mid-December
- Summer semester: Mid-January – Mid-May

Nomination & Application Deadlines:

- Winter semester: 12nd July
- Summer semester: 13rd December

Nomination & Application Process:

- Student nominated by home university

Application Documents:

- Erasmus Student Application [Form](#)

Courses:

<http://www.pacollege.ac.cy/page/incoming-student-mobility> (Brief overview of [courses](#) – Students should contact Marieta directly for complete course list)

Language:

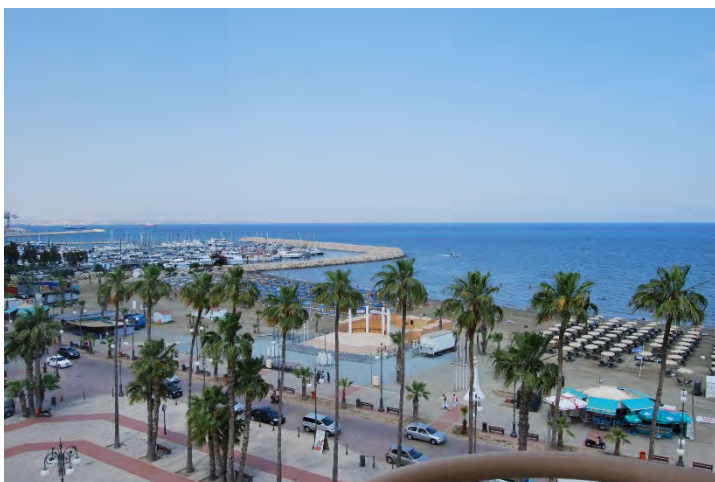
‘The official language of teaching, for all programmes, is English. English is used for teaching and assessment purposes and all textbooks and other material used for each course are all in English.’

Accommodation:

There is no student accommodation available on campus, however the university will offer support and assistance with finding private accommodation.

The average cost of a shared flat is 250 euros per month.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Finland

Savonia University of Applied Sciences



Erasmus Code: SF KUOPIO08

Degree / Study Field: Bachelor's / BMCF, MC

Contact(s): Minna Tarvainen (Business Department Erasmus Co-ordinator):

E-mail: minna.tarvainen@savonia.fi

Phone: + 358 44 785 6981

Address(es): D Microkatu 1 (P.O.Box 6) FIN-70201 Kuopio, Finland

Website: <http://portal.savonia.fi/amk/en>

Academic Calendar:

- Autumn semester: Beginning of September – End of december
- Spring semester: Beginning of January – End of May

Nomination & Application Deadlines:

- Autumn semester: 30th April
- Spring semester: 31st October

Nomination & Application Process:

- Nominated by Home University
- Online [Application](#)

Application Documents:

- (Disclosed on online application form)

Documents upon Arrival:

- Identification Card for citizens of the European Union and associated countries or valid passport for citizens of all other countries
- European Health Insurance Card or valid Medical Insurance
- Official Transcript of Records from Home University
- CV
- Motivation letter

Courses:

<https://portal.savonia.fi/amk/en/applying/student-exchange/information-incoming-students>

Accommodation:

Savonia UAS does not have its own facilities for student accommodation.

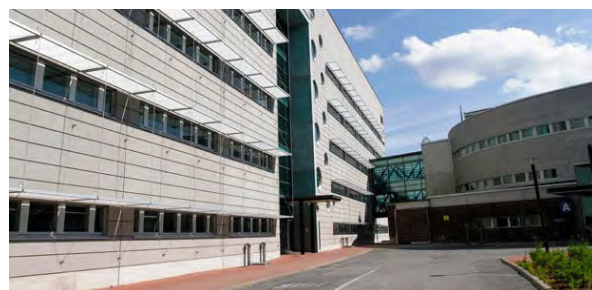
The student housing in Kuopio is arranged by an individual company - Student Housing Company, KUOPAS. Please visit: www.kuopas.fi

Students coming to Iisalmi, please contact International Coordinators

KUOPAS (Kuopio Student Housing Company)

KUOPAS provides accommodation for students and their families (spouses and children) in the Kuopio area. Kuopas has 40 apartment buildings around the town situated 0.5 - 10 km from the city center. Please notice that a monthly bus ticket costs about 50 euros, which you might have to add to the living costs.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



France

Groupe ESC Troyes



Erasmus Code: F TROYES07

Degree / Study Field: Bachelor's / BMCF, MC, Banking
Master's / BMCF, MC

Contact(s): **Dounya Gharbage** (International Recruitment Manager)
E-mail: dounya.gharbage@get-mail.fr
Phone : +33 325 71 22 38

Sophie Lorandeanu (Incoming & Outgoing Mobility coordinator):
E-mail: sophie.lorandeanu@get-mail.fr
Phone : +33 325 71 22 03

Address(es): 217 avenue Pierre Brossolette, CS 20710, 10002 Troyes Cedex, France

Website: <http://www.study-in-champagne.com/>

Academic Calendar:

- Winter semester: End of August/Beginning of September – End of January
- Summer semester: Beginning of February – End of June
-

Nomination & Application Deadlines:

| | Nomination | Application |
|--------------------|--|--|
| - Fall semester: | 1 st March – 15 th April | 15 th April – 15 th May |
| - Spring semester: | 1 st September – 15 th October | 15 th October – 15 th November |

Nominate & Application Process:

- Students are nominated by home institute with the following link: <http://intranet.get-formation.fr/international/>
- Online [Nomination](#)
- Online Application: [Single Degree \(Simple\) Exchange Students](#)
[Double degree Students](#)

Application Documents:

- Passport/ID (ready for uploading). For ID's please upload both sides.
- Completed Application form, double degree students need copies of previous diploma and transcripts of current year.

Additional documents:

- Transcripts of records.
- European Health card or private insurance.
- Arrival form (to be filled in before January 15th for spring and August 15th for Fall).
- Documents to bring for SECURITE SOCIALE (non-European students), and to apply CAF housing benefit on arrival: birth certificate + mandatory official translation into French must be issued with Apostille; visa (on passport)

Courses:

http://www.groupe-esc-troyes.com/index.php?option=com_wrapper&Itemid=742

Students can choose any of the courses offered at Groupe ESC Troyes. However they have to fulfil the requirements of their sending institution.

Language:

Courses taught in English and/or in French.

The Language Department offers French as a foreign language courses, intensive and regular. Students interested in French courses must register on our Application platform. A test must be taken online when applying, so that they can organize different level groups.

University advises all exchange students to attend the intensive French language course (beginner, intermediate or advanced), and then the regular French language course during both semesters. Compulsory registration.

Accommodation:

Off-campus: Studapart – housing platform directly from students to landlords.

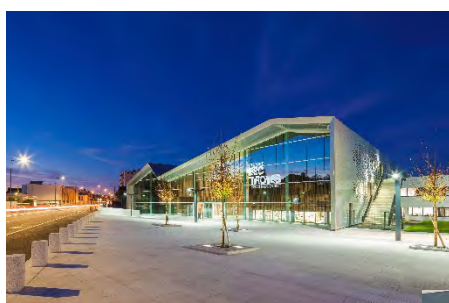
Please find more information on this link: <https://housing.groupe-esc-troyes.com/>

Accommodation Deadlines: 16th May – 15th June (Fall Semester)

16th November – 15th December (Spring Semester)

Rent : approx. from 350 to 450 € per month per person

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



IPAC – Institut of Higher Education



Erasmus Code: F ANNECY04

Degree / Study Field: Bachelor/ BMCF, EM

Contact(s): **Géraldine Hussenot** (Head of the International Office):

E-mail: Geraldine.hussenot@ipac-france.com

Phone: +33 (0)4 50 45 32 47

Address(es): 42, chemin de la prairie- 74000 Annecy – France

Website: <https://www.ipac-france.com/>

Academic Calendar:

- Winter semester:
- Summer semester:

Nomination & Application Deadlines:

- Winter semester: 31st May
- Summer semester: 15th November

Nominate & Application Process:

- Nomination by Home University including: Family name, First name, Birth date and email address, field of study and language of study (French and/or English)
- Email typed application form and relevant documents.
- Deadline to receive application form is 31st May
- Applications will be confirmed by 15th June 2018.

Application Documents:

- [Application Document](#)

Courses:

<https://www.ipac-france.com/en/international/study-ipac>

Accommodation:

Accommodation in Annecy is quite difficult to find, and it might be expensive.

To book accommodation you can decide to do it on your own or fill [Application Form](#) and send via email. Please note that Annecy is a quite expensive town compared to French standards and the rental legislation can be difficult to understand for foreign people. That why we advise students to book accommodation via partner Residence Zenitude.

For more information: <https://www.ipac-france.com/en/students-services/student-housing>

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Université de Lille



Erasmus Code: F LILLE103

Degree/Study Field: Bachelor/ BMFC

Contact(s): Mrs. Camille MASSE (Head of Exchange Students Office)
E-mail: camille.masse@univ-lille.fr
international@univ-lille.fr

Phone: + 33 3 596 32107

Address(es): Université de Lille, 42, rue Paul Duez, 59000 Lille - France

Website: <https://www.univ-lille.fr/>
<https://international.univ-lille.fr/>

Academic Calendar:

- Autumn Semester: Beginning of September – Mid-January
- Summer Semester: Mid-January – End of June

Nomination & Application Deadlines:

- Winter semester: 1st June
- Summer semester: 15th November

Nomination & Application Process:

- Nomination by Home University
- Online [Application](#)

Application Documents:

- Transcript of Records
- Learning Agreement
- CV and Cover Letter
- 1 photo
- Copy of ID/Passport

Documents Upon Arrival:

- European Health Insurance Card (EHIC)
- 2 Passport Photos
- ID/Passport

Courses:

<https://www.univ-lille.fr/en/courses/courses-taught-in-english/>

Course Catalogue

Language Requirements:

Classes are taught in **English** and/or **French**.

Students are strongly advised to sign up for the intensive French language course for exchange students. It is essential if you take classes in French

A **French intensive course** for beginner, intermediary and/or advanced levels will take place on the first week after the arrival of all the Erasmus students. It will be followed by an extensive course of 2 hours per week lasting until the end of the semester. The final exam is worth 2 ECTS

Accommodation:

Students may have a room in the new student residence Reeflex providing they apply for Accommodation within the Application system. You will be contacted directly by the residence staff for details.

Please mention in the 'Accommodation' section of your [application for exchange students form](#) you want to apply for a room in a student residence.

Register on MOVEON before the deadline : **1st of June 2018**

Please [click here](#) for more information about accommodation.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Université Paris XII – Val de Marne (UPEC)



Erasmus Code: F PARIS012

Degree / Study Field: Master's / BMCF, MC

Contact(s): Alice Martinot (International Co-ordinator)

E-mail: alice.martinot@u-pec.fr

international-aei@u-pec.fr

Address(es): 61 Avenue du Général de Gaulle, 94000 Créteil, France

Website: <http://www.en.u-pec.fr/about-us-377394.kjsp?RH=1399969328746&RF=1280325659980>

Academic Calendar:

- Winter semester: Mid-September – End of December / End of January
- Summer semester: January - May

Nomination & Application Deadline:

- Winter semester: 31st May
- Summer semester: 15th November

Nomination & Application Process:

- Host Institution sends [documents](#) prepared by student.
- Online [Application](#)

Application Documents:

- Passport or ID document
- ID photo
- Home university Student card
- European health insurance card or health insurance policy for students outside Europe
- [Learning Agreement](#)
- Erasmus kit
- Transcript of records

Additional Documents:

- Cover letter
- French language certificate

Courses:

<http://www.en.u-pec.fr/degree-programs-in-english-at-upec-618383.kjsp?RH=WEBEN-EN&RF=1399969328746>

Language Requirements:

Proficient French language. Most of the courses are taught in French.

Accommodation:

For the foreign students arriving in the frame of exchange programmes, the international relations department has a limited number of rooms available in the university residences in Créteil, Cachan and Paris.

For more about accommodation, please click [here](#).

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Germany

Baden-Wuerttemberg Cooperative State University (DHBW)



Erasmus Code: D VILLING02

Degree / Study Field: Bachelor / BMCF

Contact(s): Angela Brusis (International Relations)

E-Mail: brusis@dhbw-vs.de

Phone: +49 7720 3906 157

Claudia Rzepka (Erasmus Program Coordinator)

E-mail: rzepka@dhbw-vs.de

Address(es): Freidrich-Ebert-Str.30 78054 Villingen-Schwenningen, Germany

Website: <https://www.dhbw-vs.de/en.html>

<https://www.dhbw-vs.de/en/international.html>

Academic Calendar:

- Fall semester: Beginning of September – End of December
- Spring semester: Beginning of March – End of June
- <http://www.dhbw-vs.de/en/international/incomings/academic-calendar.html>

Nomination & Application Deadlines:

- Fall semester: 31st March
- Spring semester: 30th September

Nomination & Application Process:

- Nomination by home university
- Students must then [apply online](#).

Application Documents:

- [Application Form](#)
- Signed Learning Agreement
- Copy of Passport
- Transcript of Records
- Additional documents are required during the online application.

Courses:

[General Information](#)

- [Fall](#) [Spring](#)

English Course offer: <https://www.dhbw-vs.de/en/international/incomings.html>

Languages:

Students can either participate in regular lectures in German or in the International Semester where English is the language of tuition.

Accommodation:

Accommodation is offered by the University but only if students complete this [form](#).
For private accommodation, the university has compiled a list of [useful resources](#).

INTERSHIPS PROGRAM

DHBW offers internship positions for students in areas of Banking, Finance and Accounting, Taxation, Business Management, Marketing, HRM, Logistics, Sales, Computer Science, IT, Engineering, Social and Health care institutions.

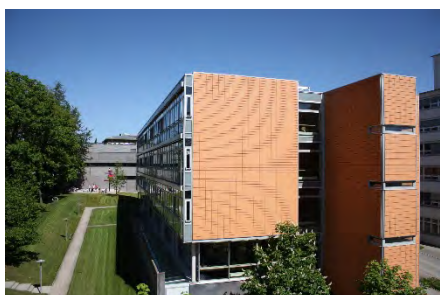
Internships can be organized throughout the year with the length at least from 3 to 6 months. The minimum German language requirement is level **B2** according to the Common European Framework of Reference for Languages

<https://www.eui.eu/Documents/ServicesAdmin/LanguageCentre/CEF.pdf>

Application Forms are available on <https://www.dhbw-vs.de/international/incomings/>

Application Deadlines: 5 months prior to the first day of your internship

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Beuth-Hochschule für Technik Berlin



BEUTH HOCHSCHULE
FÜR TECHNIK
BERLIN

University of Applied Sciences

Erasmus Code: D BERLIN04

Degree / Study Field: Bachelor's / BMCF
Master's / BMCF

Contact(s): Elena Kirschner (Incoming Student)

E-mail: kirschner@beuth-hochschule.de

ausland@beuth-hochschule.de

Phone: +4930 4504 2925

Address(es): Economics and Business Administration department: Str. der Nationen 62,
09111 Chemnitz, Germany

Website: <http://www.beuth-hochschule.de/en/175/>

Academic Calendar:

- Winter semester: October - February
- Summer semester: April - July

Nomination & Application Deadlines:

- Winter semester: 1st May
- Summer semester: 1st November

Nomination & Application Process:

- Nomination by Home University sent to ausland@beuth-hochschule.de including:
 - Full name of student;
 - Student's e-mail address;
 - Sex and nationality;
 - Place and date of birth;
 - Field and level of studies;
 - Period of stay.
- Student will then receive application forms via e-mail.

Courses:

<http://www.beuth-hochschule.de/en/678/>

Language Requirements:

We recommend a German level of B1 in order to follow classes.

Accommodation:

Most students choose to live in one of the student dormitories which are run by the Studentenwerk Berlin. The International Office can reserve a room for you upon application, and send you the necessary forms.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Fachhochschule Erfurt



Erasmus Code: D ERFURT03

Degree / Study Field: Bachelor, Master/ BMCF, EM

Contact(s): Cornelia Witter (Exchange Studies Co-ordinator)

E-mail: witter@fh-erfurt.de

Phone: +49 361 6700-707

Address(es): Hamburger Straße 6, D-99085 Erfurt, House 1, Ground floor, Germany

Website: <https://www.fh-erfurt.de/fhe/en/international/>

Academic Calendar:

- Winter semester: Beginning of October – End of March
- Summer semester: Beginning of April – End of September

Nomination & Application Deadlines:

- Winter semester: 1st June
- Summer semester: 1st December

Nomination & Application Process:

- Application Form:

Application Documents:

- [Application for admission](#)
- [Learning Agreement](#)
- Proof of German language knowledge

Courses: <https://www.fh-erfurt.de/fhe/studieninteressierte/bachelor-studium/>

Language Requirements:

A condition for Erasmus course at the UAS Erfurt is the sufficient command of the German language, since the lectures and seminars are held in German. The proof of this German knowledge is confirmed by your home university. Everyone studying should be able to follow the course.

Accommodation:

The International Office of the UAS Erfurt offers support with the search for housing for exchange students. You can apply for a dormitory at the link: <http://www.stw-thueringen.de/english/housing/application-for-accomodation/bewerbung-auf-wohnplatz-neu.html>

For more details: <https://www.fh-erfurt.de/fhe/en/future-students/finanzieren-wohnen/wohnen/>

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Hochschule Mainz

Erasmus Code: D MAINZ08

Study Field: Bachelor's / BMCF, MC

Degree /



Master's / BMCF, MC

Contact(s): Sabine Klebig (Incoming Students)
E-mail: sabine.klebig@hs-mainz.de
Phone: +49 (0)6131 628-7363

Address(es): Lucy Hillebrand-Str. 2, 55128 Mainz, Germany

Website: <https://www.hs-mainz.de>

Academic Calendar:

- Winter semester: Mid-September – End of January
- Summer semester: Beginning of March – Mid-July

Nomination & Application Deadlines:

- Winter semester: 15th June
- Summer semester: 15th December

Nomination & Application Process:

- Online [Application Form](#)
- Students will be e-mailed

Application Documents:

- Learning Agreement from your home university;
- Certificate of health insurance (for EU citizen copy of the EHIC; back and forth);
- Copy of your passport or ID card;
- CV in English or German Language.

Courses:

Courses in English : <https://www.hs-mainz.de/studium/services/wirtschaft/incoming/?L=0>

Language Requirements:

Many modules are in German however there are courses offered in English too.

Bachelor's level students should have English skills at level B1-B2.

Master's students should have level B2-C1 in order to follow classes.

No proof is required of a student's language abilities.

Accommodation:

Student Services (Studierendenwerk Mainz) are the ones responsible for housing. All information and applications for housing can be found [here](#).

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



HTWG Konstanz University of Applied Sciences



Erasmus Code: D KONSTAN02

Degree / Study Field: Bachelor's / BMCF, MC
Master's / BMCF, MC

Contact(s): Doris Heiser (co-ordinator of EU programs)

E-mail: heiser@htwg-konstanz.de

Phone: +49 7531 206-252

+49 7531 206-378

Address(es): Brauneggerstr. 55 78462 Konstanz, Germany

Website: <http://www.htwg-konstanz.de/Welcome-at-Hochschule-Konstanz.en.0.html>

Academic Calendar:

- Winter semester: Beginning of October – End of March
- Summer semester: Beginning of April – End of September

Nomination & Application Deadline:

- Winter semester: 15th June
- Summer semester: 1st December

Nomination & Application Process:

- Send filled in application form and documents to Home University's International Office
- Home University will submit documents on student's behalf

Application Documents:

- Application Form: <https://qisserver.htwg-konstanz.de/qisserver/servlet/de.his.servlet.RequestDispatcherServlet?state=wimma&stg=n&imma=einl>
 - Application for university accommodation
 - Copy of passport (Valid until at least 6 months after end of mobility)
 - Proof of funds: bank statement or scholarship confirmation proving at least €720 per month
 - CV and Letter of Interest (Cover Letter)
 - Academic Transcript
 - 2 passport photos (No older than 6 months)
 - Copy of European Health Insurance Card
 - German Proficiency Certificate (if required for study abroad period)
- ! Applications will be rejected if all the documents aren't submitted.

Courses:

<https://www.htwg-konstanz.de/studium/studienverlauf/ueberblick/>

Languages:

Most courses are taught in German, with the exception of several business and mechanical engineering classes held in English.

The International Office offers German language classes for incoming exchange students.

Included in the orientation program at the start of the fall semester is the opportunity to attend intensive German language classes.

Accommodation:

For more details: <https://www.htwg-konstanz.de/studium/rund-ums-studium/wohnen/>

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Technische Hochschule Ingolstadt (THI)



Erasmus Code: D INGOLST01

Degree / Study Field: Bachelor / BMCF
Master / BMCF

Contact(s): Jennifer Grebe (Incoming Students)
E-mail: jennifer.grebe@thi.de
Phone: +49 841 9348 7695

Address(es): Esplanade 10, 85049 Ingolstadt, Germany

Website: <https://www.thi.de/en/>

Academic Calendar:

- Winter semester: Beginning of October – Mid-February
- Summer semester: Mid-March – End of July

Nomination & Application Deadline:

- Winter semester: 15th June
- Summer semester: 15th January

Nomination & Application Process:

- Nomination by home university to International_office@thi.de
- Apply online (Student will receive a link via e-mail to apply)

Application Documents:

- Curriculum Vitae
- Transcript of Records
- Picture for your Student ID card

Courses:

<https://www.thi.de/nc/en/service/studies/degree-programmes/>

- [Programmes in Business 2016/17](#)
- [Programmes in Engineering 2016/17](#)

(Courses for 2017/18 will be available mid-2017)

Languages:

English: B2

German: Basic (recommended)

Accommodation:**Private Accommodation**

In Ingolstadt, apartments and rooms in shared flats are rare these days. Searching for an appropriate accommodation might therefore take a couple of months. Please start looking for a place to live as early as possible. The best is to apply in May if you want to begin your study in the fall semester and in November if you start in March.

For more information about Hall of Residence, [click here](#)

Additional information: <https://www.thi.de/en/university/students-only/accommodation/>

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Technische Universität Chemnitz



**TECHNISCHE UNIVERSITÄT
CHEMNITZ**

Erasmus Code: D CHEMNIT01

Degree / Study Field: Bachelor / BMCF
Master / BMCF

Contact(s): Nadja Hüller (Incoming International Students)
E-mail: nadja.hueller@iuz.tu-chemnitz.de
iuz@tu-chemnitz.de
Phone: +49 0371 531 13500

Address(es): Economics and Business Administration department: Str. der Nationen 62,
09111 Chemnitz, Germany

Website: <https://www.tu-chemnitz.de/index.html.en>
http://www.study-in-chemnitz.com/en/Home_110.html?lang=en

Academic Calendar:

- Winter semester: 1st October – 31st March
- Summer semester: 1st April – 30th September

Nomination & Application Deadlines:

- Winter semester: 15th July
- Summer semester: 15th January

Nomination & Application Process:

- Nomination by home university
- Applications sent to: iuz@tu-chemnitz.de
Chemnitz University of Technology, Internationales Universitätszentrum, D-09107 Chemnitz,
Germany

Application Documents:

- [Application Form](#) (inc. passport photo)
- Learning Agreement / Study Proposal
- Transcript of records
- Certificate of enrolment of sending university
- CV

Courses:

- All of the university's Bachelor's programmes are taught primarily in German, so a suitable level of proficiency in German is a must.
- Some Master's programmes are taught completely in English.
- http://www.study-in-chemnitz.com/en/Studies/Study_Opportunities_2189.html?sid=46KHm4xvbq3jZocZAldVpGXRmULGRjn

- <https://www.tu-chemnitz.de/studentenservice/zsb/studiengaenge/en/>

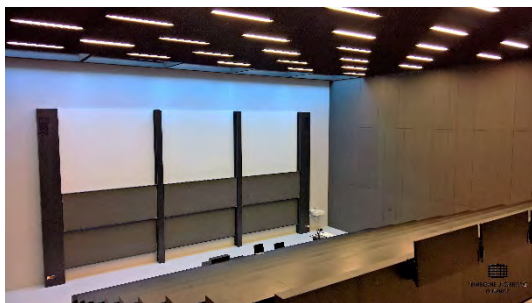
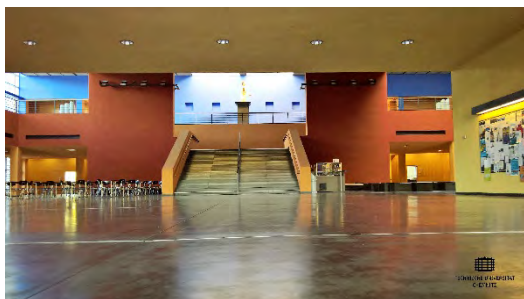
Languages:

- English: B1;
- German: B1, B2 for German Studies.

Accommodation:

Technische Universität Chemnitz cooperates with the Student Union Chemnitz-Zwickau which is in charge of student dormitories in Chemnitz. There are different housing options on campus. We strongly recommend applying for a room in the dormitories when you file in the application for your period of exchange. Please see all the options [here](#). Please find the online application form [here](#).

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Greece

Athens

University of Economics and Business



Erasmus Code: G ATHINE04

Degree / Study Field: Bachelor / MC, BMCF

Master/ MC. BMCF

Contact(s):

Vasiliki Papavasileiou (International Relations)

Email: vikipap@aueb.gr

Telephone: +30 210-8203 270

Ms Elena Kanderaki

Email: elka@aueb.gr

Telephone: +30 210-8203 250

Address(es): 76 Patission Str. GR-10434, Athens

Website:

<https://www.aueb.gr/en>

<https://www.aueb.gr/en/content/erasmus-programme>

Academic Calendar:

- **Autumn semester:** October 2, 2018 – February 09, 2019, incl. exam
- **Spring semester:** February 12, 2018 – June 29, 2018 incl. exam

Nomination & Application Deadlins:

- **Winter semester:** 31st May
- **Summer semester:** 15th November

Nomination & Application Process:

- Nomination by the home university
- Students send their application documents to the receiving institution

Application Documents:

- [Student Application Form](#)
- Learning Agreement
- Transcript of Records
- Evidence of English Language Competence
- European Health Insurance Card
- 5 photos
- Passport or Identity Card

Courses:

<https://www.aueb.gr/sites/default/files/news/docs/ath-pol/List%20of%20Courses-in-English-2017-2018.pdf>

Languages:

Equal (or higher) to at least Level B2 of the Common European Framework of Reference for Languages, as attested by the relevant certificates

Accommodation:

The StayInAthens team was created by Greek former Erasmus students of Athens University of Economics and Business being very active in the Erasmus Student Network.

The platform started offering its services ten years ago and it now addresses the accommodation needs of many Erasmus students studying in different Greek Universities.

StayInAthens.com | Accommodation Services

Mitropoleos 10 - 105 63 Athens, Greece | (+30) 210 88 20 898

<http://www.stayinathens.com> | info@stayinathens.com

Upon Arrival:

Students need to go to the International Office on arrival and take with them:

- 4 passport photos
- Student card of the home institution
- European Health Insurance Card
- Passport or ID

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Technological Educational Institution in Athens



Erasmus Code: G ATHINE34

Degree / Study Field: Bachelor / MC

Contact(s): Vicky Aletra (Faculty of Administration Management & Economics)

E-mail: valettra@teiath.gr

International and Public Relations Office

E-mail: euroffice@teiath.gr

Phones: +302105385178 / +302105385177 / +302105385895

Address(es): Milou 1 & Agiou Spyridonos Str., Aegaleo, Attica, Greece Postal Code 122 43

Website: <http://www.teiath.gr/?lang=en>
<http://www.teiath.gr/diethnwn/?mid=5175&lang=en>

Academic Calendar:

- Winter semester: End of September – End of January
- Summer semester: End of February – End of June

Nomination & Application Deadlines:

- Winter semester: 31st May
- Summer semester: 15th November

Nomination & Application Process:

- Nomination by the home university
- Student sends original Learning Agreement and original Application form by post to the receiving institution

Application Documents:

- [Learning Agreement](#)
- [Application Form](#)

Courses:

http://www.teiath.gr/intra_departmental/articles.php?id=7442&lang=el
[Course Content](#)

Languages:

English: B2

Main language of instruction at TEI of Athens is Greek but there are many courses also available in English.

All incoming Erasmus+ students are offered lessons in Greek Language, which also include cultural issues. The student's competence and the credits obtained will be mentioned in the student's certificate (Transcript of Records).

Accommodation:

The International Office of TEI of Athens does not find accommodation for students. The students themselves should look after this, in accordance with their personal preferences. It is advisable that the students should also address to the ESN (European Student Network) of TEI of Athens.

<http://teiath.esngreece.gr/>

Upon Arrival:

Students need to go to the International Office on arrival and take with them:

- 4 passport photos
- Student card of the home institution
- European Health Insurance Card
- Passport or ID

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



University of Piraeus

Erasmus Code: G PIREAS01

Degree / Study Field: Bachelor / BMCF



UNIVERSITY OF PIRAEUS
DEPARTMENT OF ECONOMICS

Contact(s): **Dr. Christina Kontogouldou** (Head of International Relations Office)

E-mail: ckonto@unipi.gr

publ@unipi.gr

Phone: (+30) 210 4142170

Address(es): 80, M. Karaoli & A. Dimitriou St., 18534 Piraeus, Greece

Website: <http://www.unipi.gr/unipi/en/>

Academic Calendar:

- Winter semester: Beginning of October – Mid-February
 - Summer semester: Mid-February – End of June
- <http://www.unipi.gr/unipi/en/oik-spoudes-en/oik-propt-spoudes-en/oik-akad-hmerologio-en.html>

Nomination & Application Deadlines:

- Winter semester: 15th June
- Spring semester: 15th December

Nomination & Application Process:

- Students are selected by home university
- Students send their application documents to the receiving institution

Application Documents:

- Student Application Form
- Learning Agreement
- Housing Application Form
- European Health Insurance Card (Copy)
- Copy of Passport / Photo I.D.
- Letter of Confirmation from home university (for registration)

Additional Documents required for enrolment:

- 2 Passport Photos
- Copy of Passport

Courses:

<http://www.unipi.gr/unipi/en/undergraduate-studies/erasmus-program.html>

<http://www.unipi.gr/unipi/en/oik-spoudes-en/oik-erasmus-en.html>

Languages:

Most courses are taught in Greek, however the above links are courses offered in English or on the Erasmus program.

Accommodation:

The University of Piraeus is not able to provide student residence to its students.

However, the International Relations Office will provide help on finding accommodation for your stay as an Erasmus exchange student at our university. The cost of living in Piraeus is approximately 250-350 euros per month.

It is advisable to book a hostel prior your arrival at Piraeus, and the International Relations Office will provide you a list of flats and available rooms in Piraeus and in the center of Athens.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Hungary

International Business School – Budapest



Erasmus Code: HU BUDAPES41

Degree / Study Field: Bachelor / BMCF, MC,
Banking

Contact(s): Etelka Dombora (Erasmus Co-ordinator)
E-mail: edombora@ibs-b.hu
Phone: +36 1 588 8612

Address(es): International Business School – Budapest, H-1031 Budapest,
Záhony utca 7., Hungary

Website: <http://www.ibs-b.hu/?lan=en>

Academic Calendar:

- Winter semester: Mid-Septemeber – End of January
- Summer semester: Mid-February – End of June

Nominationa & Application Deadlines:

| | Nomination | Application |
|--------------------|--------------------------|---------------------------|
| - Winter semester: | 15 th May | 15 th June |
| - Summer semester: | 15 th October | 15 th November |

Nomination & Application Process:

- Nomination by home university
- After your nomination you will receive the following:
 - the application form to IBS
 - the list of modules running and their brief descriptions
 - the application form to the [Residence Hall](#) (if you wish to be accommodated there).

These documents must be returned electronically to Etelka Dombora at edombora@ibs-b.hu

Application Documents:

- IBS [Application Form](#)
- Residence Hall Application Form

Courses:

<http://www.ibs-b.hu/how-to-apply/incoming-students>

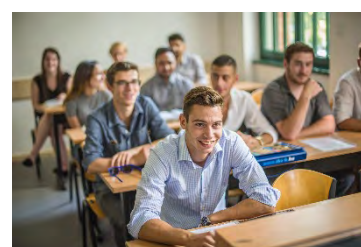
Languages:

Language of instruction is in English. Students are required to have a level B2 in English.

Accommodation:

If you wish to stay at the Residence Hall, please also fill in the application for accommodation and return it to Mária Ortiz: osm@ibs-b.hu. Questions concerning accommodation should be e-mailed to this address. More information about the Residence Hall here: [Residence Hall](#)
Information about renting a flat in Budapest can be found [here](#).

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Ireland

Athlone Institute of Technology



Erasmus Code: IRLATHLONE 01

Degree / Study Field: Bachelor / AI

Contact(s): Jackie Cunnane (Erasmus Co-ordinator)

E-mail: jcunnane@ait.ie

Phone: + 353 90 6471818

Address(es): Athlone Institute of Technology, Dublin Road, Athlone, Co. Westmeath, Ireland

Website: <https://www.ait.ie/international-students/>

Academic Calendar:

- Winter semester: Beginning of September – End of December
- Summer semester: Mid-January – Mid-May

Nomination & Application Deadlines:

- Winter semester: 1st May
- Summer semester: -

Nomination & Application Process:

- Students must pay an obligatory 90 euro fee for Student Services and Societies.
- Students Applying onto 1st year programmes:
Apply via the Irish Central Application Office (CAO), stating their preference to study at Athlone Institute of Technology and course code. Please visit www.cao.ie for information regarding application deadlines.
- Students applying to 2nd, 3rd or 4th year programmes:
Send the following documents directly to the International Office at Athlone:

Application Documents:

- [Application Form](#) – typed only
- CV (English)
- Transcript of Records (in English)
- Evidence of English Proficiency
- Letter of Recommendation

Courses:

<https://www.ait.ie/courses/>

Languages:

All courses are taught in English.

Accommodation:

For details on accommodation please contact the [Students' Union](#) on 090 64 68067 or see their website www.aitsu.ie/accommodation

The Students' Union keep a fully up-to-date listing of all type of accommodation including apartment complexes, private houses and family digs.

An abundance of close, convenient, well cared-for accommodation within Athlone, makes house-hunting easy for new and current students.

Choose from purpose-built student-apartment blocks; a traditional house in the private sector; or a house-share. Maybe you'll opt for "digs" — living as part of a local family who provide your main meals — to smooth the transition from home-life to full independent living. Families offering digs are also coordinated through the SU. For more information, [click here](#).

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



National University of Ireland Maynooth



Erasmus Code: IRLMAYNOOT01

Degree / Study Field: Bachelor / BMCF,
MC, Banking, CLS,
Law in Business, AI,
SLS

Contact(s):

Wendy Cameron (Erasmus Officer)

E-mail: wendy.cameron@nuim.ie;
International.office@nuim.ie

Phone: +353 17083417

Carmen Ruiy (Incoming Students)

E-mail: carmen.ruiz@mu.ie

Phone: +353 17086666

Address(es):

International Office, Maynooth University, Maynooth, co. Kildare,
Ireland

Website:

<https://www.maynoothuniversity.ie/international>

Academic Calendar:

- Winter semester: Mid-September – Mid-January
- Summer semester: End of January – Beginning of June

Nomination & Application Deadlines:

| | Nomination | Application |
|--------------------|----------------------------|--------------------------|
| - Full Year: | 20 th April | 31 st May |
| - Winter semester: | 20 th April | 31 st May |
| - Summer semester: | 21 st September | 31 st October |

Nomination & Application Process:

- Nomination by home university (e-mail sent to Jenny Coonan)
- Nominated students will receive an e-mail on how to apply.

Application Documents:

- Learning Agreement
- Online [Application Form](#)

Courses:

<https://www.maynoothuniversity.ie/international/study-maynooth/available-courses>

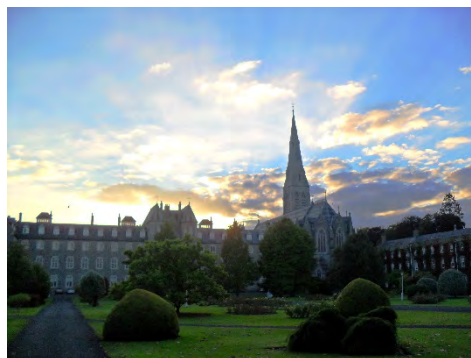
Languages:

No language proficiency certificate is required. However, students are expected to have a very good command of English in all four language skills – writing, reading, listening and speaking. Erasmus students will be marked the same way as the domestic students, with no exceptions. Please note that students need to obtain a signature from Maynooth University international coordinator in order to be able to register for their courses. The international coordinator may refuse to sign a student for a required course if they believe the English competency of a student is insufficient to successfully participate in the course.

Accommodation:

The allocation of on-campus accommodation for exchange students is done on ‘first come first served’ basis and students will be provided with information on how and when to apply. Please visit our [Accommodation Office](#) website for more information. As demand for on-campus accommodation far exceeds the number of beds available, students are encouraged to look for off-campus accommodation. Our [Off Campus Accommodation](#) offers advice and information on how to find suitable off-campus accommodation during your stay at Maynooth University.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Iceland

Bifröst University



Erasmus Code: IS BORGARN01

Degree / Study Field: Bachelor / BMCF

Contact(s): Karl Eiríksson (International Co-ordinator)

E-mail: international@bifrost.is

Phone: +354 433 3000

Address(es): Bifröst University, IS-311 Borgarnes, Iceland

Website: <http://www.bifrost.is/english/>

Academic Calendar:

- Winter semester: Mid-August – Mid-December
- Summer semester: Beginning of January – End of April

Nomination & Application Deadlines:

- Winter semester: 15th May
- Summer semester: 15th October

Nomination & Application Process:

- Nomination by home university.
- Complete online [application form](#)

Application Documents:

- Learning Agreement
- Transcript of Records
- Copy of Passport

*There is a 250 euro administrative fee, payable on arrival.

Courses:

<http://www.bifrost.is/english/erasmus/exchange-program-courses-in-english>

Languages:

Some courses are taught in English (see the above English course list for incoming exchange students). Exchange students coming to Bifröst University have the opportunity to take an introductory Icelandic language and culture course, worth 2 ECTS credits.

Exchange students can also apply for an intensive language course in August. The course lasts three weeks and is hosted by the University Centre of the West Fjords in Northwest Iceland. For further information and registration, [click here](#).

Accommodation:

On-campus housing will be arranged for all exchange students. Most students choose a single room in student apartments (with private bath and shared kitchen). You will be asked to pay the first month's rent the first business day after arrival by bank transfer, cash, or credit card. When you pay your first rent, you also have to pay a deposit of 15.000 ISK, which the student will get back in the end of your stay in so far your apartment is clean and undamaged.

Type of room available for exchange students:

17 m² room for one person (private bath, kitchen shared by up to 6 students) in Bollakot and Vallarkot apartment buildings (price: ~44.600 ISK / month).

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.

<http://www.bifrost.is/english/erasmus/applying-for-student-exchange/>



Italy



SAPIENZA
UNIVERSITÀ DI ROMA

Sapienza Università di Roma

Erasmus Code: I ROMA01

Degree / Study Field: Master / BMCF, MC,
Banking, **CLS**, Law in
Business, **Law in Public**
Administration, AI, **SSL**

Contact(s): **Filmoena Nenna** (Erasmus+ Co-ordinator for the Faculty of Economics)

E-mail: filomena.nenna@uniroma1.it
erasmusincoming@uniroma1.it
exchangestudents-eco@uniroma1.it

Phone: (+39) 0649766986

Address(es): Faculty of Economy- Erasmus Office, Ground Floor
Via del Castro Laurentian, 9-00185 Rome

Website: <http://www lettere.uniroma1.it/didattica/offerta-formativa/erasmus/studenti-incoming>
<http://www.uniroma1.it/internazionale/erasmusincoming>

Academic Calendar:

- Winter semester: Beginning of October – End of February
- Summer semester: End of February – End of July

Nomination & Application Deadlines:

- Winter semester: 15th May
- Summer semester: 15th October

Nomination & Application Process:

- Nomination by home university sent to erasmusincoming@uniroma1.it must include: Home University Erasmus Code, family name, first name, gender, valid e-mail address, Erasmus subject area code, receiving faculty at Sapienza University (available [here](#)), period of stay (1st, 2nd semester / full year, etc.), duration of stay (months)
- Students will receive an e-mail with a login code to complete the online application form.

Application Documents:

- National Identity Card (.pdf)
- Photo (.jpg)
- Passport (.pdf)
- Learning agreement (.pdf)
- Fiscal code (.pdf)

- Certificate of Italian language (.pdf)
- Transcript of records (.pdf)
- Application Form (.pdf)

Courses: https://corsidilaurea.uniroma1.it/en/offerta-formativa?field_anno_accademico_tid=2952&field_facolta_tid=All&field_tipologia_corso_tid=All&title_field_value=&field_codice_corso_value=&field_modalita_di_accesso_tid=All&field_lingua_erogazione_value=en

Languages:

As per the new Sapienza guidelines, students are no longer required to provide an official certificate stating the Italian language knowledge. Students are strongly suggested to have no less than an intermediate level of Italian to make the most of their stay and make daily life in Rome easier and more enjoyable.

Accommodation:

Unfortunately, Sapienza University does not provide students with accommodation. However, together with your login code for the on-line application form, you will receive (by e-mail) a username and a password to access accommodation notices provided by the Erasmus Student Network "Progetto Casa (link sends e-mail)".

Furthermore, Sapienza signed some special housing agreements with companies that offer free intermediation service and with CTS, that you will pay only if you accept the housing they found for you.

For more information visit this link: [accommodation](#).

TRAINEESHIP PROGRAMME

SAPIENZA also nominates traineeship for students with the deadline of application

- | | |
|----------------------------|--------------------------|
| - 1 st semester | 15 th May |
| - 2 nd semester | 15 th October |

The deadline could be extended/ flexible for students apply after these dates

The list of students nominated by home university sent to erasmusincoming@uniroma1.it including Erasmus University code, family name, first name, gender, one valid e-mail address, Receiving department/ laboratory/ Faculty/ structure at Sapienza University, Planned period of stay: from... [day/month/year] to... [day/month/year]

Student coming for traineeship are strongly recommended to have an intermediate level of Italian, in order to make the most of their stay and make daily life in Rome a smoother and more enjoyable experience.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



STAFF MOBILITY ONLY!!!!

Università degli Studi di Salerno



Erasmus Code: I SALERNO01

Contact(s): International Relations Office

E-mail: erasmus@unisa.it

Phone: + 39 089 962560

Address(es): University of Salerno - Via Giovanni Paolo II, 132 - 84084 - Fisciano (SA), Italy

Website: <http://web.unisa.it/en/international/incoming-mobility/professors-opportunities>

Teaching Staff Mobility:

The Erasmus+ programme allows academic University staff and staff from enterprise to carry out teaching activities at a higher education institution holding ECHE (Erasmus University for Higher Education).

Before leaving it is necessary to agree the teaching programme with the host institution. For this activity the length of stay, excluding travel, must be minimum of two days and up to six weeks.

The teaching hours shall not be less than 8.

Academic staff coming from partner Institutions can apply directly to the department (academic tutor responsible of the agreement or with the international department coordinator) in which they wish to carry out the teaching activity.

Staff Training Mobility:

The Erasmus+ Programme gives the opportunity to University staff (academic and administrative) to carry out a period of mobility at a higher education institution holding ECHE (Erasmus University for Higher Education) or enterprise located in one of the countries participating in the Erasmus+ Programme. This type of mobility aims at the acquisition of practical skills and learning from good practice.

Accommodation:

Since 2009, the Fisciano campus has been equipped with a complex of highly efficient university residences for students and teachers. An important result in terms of urban and social planning, the residences are made up of one-room flats and ready-furnished mini-apartments, all equipped with air conditioning, kitchenette, telephone, internet connection, Satellite TV input. Most of the one-room flats are reserved for students living away from home who have won a scholarship.

Occupancy lasts at least 10 months.

Please [click here](#) for more information.



Università Degli Studi di Bergamo



Erasmus Code: I BERGAMO 01

Degree / Study Field: Master / BMCF, **MC**,

Banking, **PA**

**UNIVERSITÀ DEGLI STUDI
DI BERGAMO**

Contact(s):

Ms. Milena Plebani (Incoming Students)

E-mail: milena.plebani@unibg.it
incoming@unibg.it

Ms. Anna Maria Di Marco

E-mail : anna-maria.di-marco@unibg.it

Phone: +39 035 2052.293

Address(es):

- Department of Engineering and Applied Sciences - Viale Marconi, 5 –
24044 Dalmine, Bergamo, Italy

- Department of Management, Economics and Quantitative Methods - Dei
Caniana 2 24127 – Bergamo, Italy;

Website: <https://www.unibg.it/internazionalizzazione/mobilita/studio/erasmus/incoming>

Academic Calendar:

- Winter semester: Mid-September – End of February
- Summer semester: Mid-February – End of July

Nomination & Application Deadlines:

- Winter semester: 15th May for Nomination and 15th June for Application
- Summer semester: 1st October for Nomination and 1st November for Application

Nomination & Application Process:

- Student nominated by home university via e-mail incoming@unibg.it including Erasmus code Home Institution, complete name, nationality, email address, field of study-subject of the bilateral agreement, study cycle (bachelor/master level), chosen semester of study (1st/ 2nd/ full academic year)
- Online [Application Form](#)

Application Documents:

- [Transcript of Records](#)
- [Travel Form](#)
- Learning Agreement (Typed, not hand-written – to be submitted before 30th August/ 1st November, available online in June onward)

Courses:

<https://en.unibg.it/study/bachelor-and-master-degrees/english-taught-subjects>

(Course catalogue for upcoming academic year available in July)

[Boarding Pass Program](#)

Languages:

Courses are available in English or Italian. (English requirements is at least B2)

Students are strongly recommended before start of semester should have A1 of Italian language

Accommodation:

As Erasmus/Exchange Student you will be given the chance to find a room in private flats to be shared with other Erasmus/Exchange students through the [Accommodation Service](#) of the University of Bergamo (here on the right).

Before you apply, please make sure you have first completed the Admission/ Registration procedure and sent all relevant forms to the International Office.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Università degli Studi di Ferrara

Erasmus Code: I FERRARA01

Degree / Study Field: Master / BMCF



**UNIVERSITÀ
DEGLI STUDI
DI FERRARA**
- EX LABORE FRUCTUS -

Contact(s): International Office

E-mail: international@unife.it

mob_int@unife.it

Phone: +39 0532 293493

Address(es): Via Savonarola nr. 9, 44121 Ferrara (FE), Italy

Website: <http://www.unife.it/international>

Academic Calendar:

- Winter semester: Mid-September – Mid-February
- Summer semester: Mid-February – End of July (January arrival recommended)

Nomination & Application Deadlines:

- Winter semester: End of August
- Summer semester: End of January

Nomination & Application Process:

- Student is nominated by home institution via the [E-nomination Form](#)
- The student will receive an information e-mail, including how to access the [Online Application Form](#)

Application Documents:

- [Learning Agreement](#) (signed by all parties by **15th July** (Winter) and **1st December** (Summer) – students must contact the [Departmental Co-ordinator](#) at Ferrara directly to get their signature before the deadline).

Courses:

<http://eco.unife.it/en/teaching/degree-programmes/general-information/courses-in-english>

Languages:

Courses are taught in Italian and English. English B2 required. Italian Language/Certificates not required.

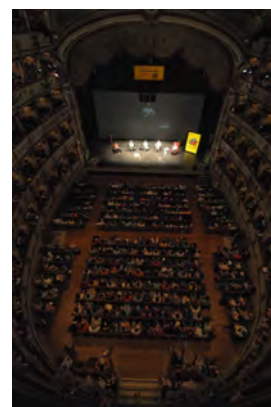
Accommodation:

The University of Ferrara is located in different historical sites across the ancient city of Ferrara. For this reason there is not a comprehensive dormitory, but there are several private accommodation providers cooperating with the University. To enquire about vacant

rooms/flats, sign contracts and whatever is related to accommodation, prospect students have to refer directly to the providers listed below. The International Office won't provide any accommodation service for incoming students. Learn more:

<http://www.unife.it/studenti/en/education-and-services/accommodation-in-ferrara>.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



University of Pisa



Erasmus Code: I PISA01

Degree / Study Field: Master / BMCF, Banking

Contact(s): Francesca Bianchini (Incoming Erasmus Students)

E-mail: equipollenze@unipi.it

international@ec.unipi.it

Phone: +39 050 2212276

Address(es): University of Pisa, International office, Lungarno Pacinotti 44, I - 56126 Pisa, Italia

Website: <https://www.unipi.it/index.php/english>

Academic Calendar:

- Winter semester: End of September – Beginning of February
- Summer semester: End of February - July

Nomination & Application Deadlines:

| | EU Students | VISA Students |
|--------------------|---------------------------|---------------------------|
| - Winter semester: | 15 th July | 30 th June |
| - Summer semester: | 15 th December | 30 th November |

Nomination & Application Process:

- Contact the university for the Application Form, fill it, and send it to international@ec.unipi.it
- Send a completed Learning Agreement to international@ec.unipi.it
- Connect to [Alice](#) – the online student service portal
- Register: <http://erasmus.unipi.it/index.php?tab=inc>

Application Documents:

- Application Form
- Learning Agreement

Courses:

<https://www.unipi.it/index.php/programmes-held-in-english/item/7626-courses-held-in-english>

Languages:

Courses are in English or Italian. Students taking courses in Italian must pass the entry Italian examinations. Students studying in English need at least level B2.

Accommodation:

The University of Pisa is not a campus-based university and instead has its buildings and departments spread throughout the city. In terms of accommodation, students and University guests usually rent private rooms or apartments at a price of around €350 per month. Usually students find an apartment to share with other Italian or foreign colleagues by checking out postings placed on bulletin boards in each of the University's departments. More information can be found on this link:

<https://www.unipi.it/index.php/accommodation>

In case you may be interested, please be informed that we have done an Agreement (valid until December 31st, 2014) with **Residence CASA BETANIA** situated nearby Cisanello Hospital (each room is furnished with bath, tv, small fridge – NO kitchen).

Prices:

Double room:

euro 500,00 per month (morning breakfast included);

euro 150,00 per week (morning breakfast included)

euro 50,00 per night (morning breakfast included)

Single room:

euro 35,00 per night (morning breakfast included)

Triple room:

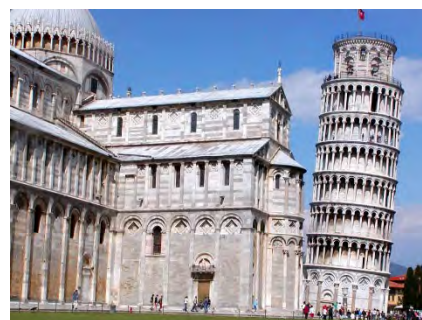
euro 60,00 per night (morning breakfast included)

For booking and info, please e-mail to: betania@paimturismo.it (please specify that you are [a Pisa University guest](#))

Additional Information: <https://www.unipi.it/index.php/accommodation>

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.

<https://www.unipi.it/index.php/erasmus-programme/item/2509-practical-information-for-mobility-students>



Latvia



RISEBA University of Business, Arts and Technology

Erasmus Code: LV RIGA29

Degree / Study Field: Bachelor / BMCF, MC
Master / BMCF, MC

Contact(s): **Polina Naidenko** (Head of External Relations)
Ph: +371 67500262/256
Polina.naidenko@riseba.lv
Ieva Goldmane
International Project Manager, ERASMUS+ Coordinator
Ph: +371 67500256
Ieva.goldmane@riseba.lv

Address(es): **3 Meža Street, Riga, Latvia, LV-1048**

Website: <http://www.riseba.lv/en>

Academic Calendar:

- **Autumn semester:** Beginning of September – End of February
- **Spring semester:** Beginning of February – Beginning of July

Nomination & Application Deadlines:

| | Nomination | Application |
|---------------------------|--------------------------|---------------------------|
| - Autumn semester: | 15 th May | 15 th June |
| - Spring semester: | 15 th October | 15 th November |

Nomination & Application Process:

- Nomination by home university sent to
- [Online Application](#)

Application Documents:

- Fill the application form, print out, add photo (3x4cm) and sign;
- Write motivation letter, print out and sign.
- A complete Learning Agreement
- A passport photocopy or ID card photocopy
- 2 passport size photos
- Proof of solid English Language knowledge – Letter of recommendation or TOEFL/IELTS certificate
- Both documents must be submitted till 14.03.2018. 12:00, office 314 valerija.kozlova@riseba.lv

Courses:

- Undergraduates : <http://www.riseba.lv/index.php/en/students/undergraduate-studies>
- Postgraduates : <http://www.riseba.lv/index.php/en/students/postgraduate-programmes>

Languages:

B2 language level is required for the courses taught in foreign languages. Language certificate is not compulsory.

Accommodation:

RISEBA has a wide range of accommodation for students including share room, private room and apartment with the price range from 150-500 euros per month

More information: <http://www.riseba.lv/en/students/accommodation>

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Lithuania

Vilnius University



Erasmus Code: LT VILNIUS01

Degree / Study Field: Bachelor / BMCF, MC
Master / BMCF, MC

Contact(s): Rita Vienazindiene (Incoming Erasmus+)
E-mail: rita.vienazindiene@cr.vu.lt
Phone: +370 5 268 7150

Address(es): Universiteto str. 3, LT-01513 Vilnius, Lithuania

Website: <http://www.vu.lt/en/studies/exchange-students>

Academic Calendar:

- Winter semester: End of August – End of January
- Summer semester: Beginning of February – End of June

Nomination & Application Deadlines:

- Winter semester: 1st June
- Summer semester: 15th November

Nomination & Application Process:

- Nomination by home university sent to trs@cr.vu.lt
- [Online Application](#)

Application Documents:

- Transcript of Records from home university for the last two semesters (for the 1st year Master or PhD students – a copy of Bachelor or Master diploma)
- Learning Agreement signed by home university and the student
- Copy of Passport (or ID card copy - for EU citizens)
- Letter of nomination if it was not sent to the International Office of Vilnius University before your application
- Recommendation letter (for free moving students only).

Courses:

[https://is.vu.lt/pls/pub/vustud.public_ni\\$wwwtptrs.dalsar_show](https://is.vu.lt/pls/pub/vustud.public_ni$wwwtptrs.dalsar_show)

Languages:

B1 language level is required for the courses taught in foreign languages. Language certificate is not compulsory.

Accommodation:

Accommodation in Vilnius University dormitories is available only for Vilnius University students during the academic year (i.e. from September 1st until June 30th). Application for Accommodation must be submitted at least one month before the scheduled arrival via [online enrolment procedure](#) (for exchange students), or via [online admission procedure](#) (for degree students). [More Information...](#)

Types of Rooms Available

Double or Triple rooms

Range of Hall Fee per month

Approx. 60 EUR for triple room

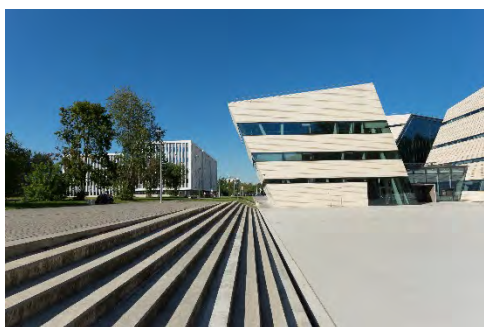
Approx. 87 EUR for double room

Estimated Living Expenses per month

Approx. 400 EUR, accommodation included

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.

[Student Handbook](#)



Netherlands



Hogeschool Zeeland – University of Applied Sciences

Erasmus Code: NL VLISSIN01

Degree / Study Field: Bachelor / BMCF

Contact(s): Evelien Clemminck (Incoming Exchange Students)

E-mail: Evelien.clemminck@hz.nl

Phone: +31-118-489000 (General Inquiries)

Address(es): Edisonweg 4, 4382 NW Vlissingen, Netherlands

Website: <https://hz.nl/en/study-information>

Academic Calendar:

- Winter semester: End of August – End of January
- Summer semester: End of January – Beginning of July

Nomination & Application Deadlines:

- Winter semester: 31st May
- Summer semester: 30th November

Nomination & Application Process:

- [Apply Online](#)
- You will receive an e-mail about the required documents that you need to send to the Centre of International Affairs (CoIA).
- You will receive a Letter of Acceptance after your application has been processed.
- Fill in an emergency form and if necessary a course selection.
- Non-European students: after your online application you will receive an e-mail from CoIA-Student Support with more information about the Visa application procedure. More information about Residence Permits & Visa will be sent to your home university as well before the application period.
- [More Information](#)

Application Documents:

- An official recent transcript of records (list of grades)
- A copy of your valid passport or ID card
- English Language Test Certificate (Non-EU Students only)

Courses:

<https://hz.nl/en/study-programmes/exchange>

Languages:

All exchange programmes require a good command of English, as all classes are conducted in this language. Although exchange students are not required to submit an official English test score during their application, University stresses that exchange students are expected to have an English level similar to IELTS 6.0, CEFR B2 or TOEFL 550 / iBT 80 / 213 cBT.

Accommodation:

When you are looking for accommodation in Vlissingen, there are possibilities to find a good and affordable room. Most student houses are near the city centre and within cycling distance of HZ.

Make sure you book a room in time (preferably in the early spring), so you have the best chances to book the room that suits your wishes. You have several options when it comes to renting a room. Accommodation varies from single units to three to nine-bedroom apartments with shared kitchen and bathroom facilities.

Housing corporations

HZ has partnered with two housing companies (l'escaut and APV) to make it easier for students to find a place to live in. Once you have registered at HZ, you can start booking a room either with l'escaut or with APV, that both offer student accommodation in Vlissingen.

Please see more on this link: <https://hz.nl/en/study-information/housing>

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Inholland University of Applied Sciences



Erasmus Code: NL S-GRAVE37

Degree / Study Field: Bachelor / BMCF, MC

Contact(s): Rotterdam – International Office

E-mail: Intooffice.Rotterdam@Inholland.nl

Phone: +31 (0) 10 439 22 20

Haarlem – International Office

E-mail: Intooffice.Haarlem@Inholland.nl

Phone: +31 (0) 88 466 04 12

Address(es): **Rotterdam:** Posthumalaan 90, 3072 AG Rotterdam

Haarlem: Bijdorplaan 15, 2015 CE Haarlem

Website: <https://www.inholland.nl/inhollandcom/>

Academic Calendar:

- Winter semester: End of August – End of January
- Summer semester: End of January – Beginning of July

Nomination & Application Deadlines:

- Winter semester: 1st May
- Summer semester: 1st November

Nomination & Application Process:

- Complete online application at **Studielink:** <https://app.studielink.nl/front-office/#52>
- You will receive an e-mail with login details. Login, and upload the specified documents or scan and e-mail them to international@inholland.nl
- Once all the documents have been uploaded, your application is complete

Application Documents:

- Copy of Passport (or ID card if living in EU)
- Transcript of Records or certified copy of your diploma
- A copy of valid residence permit for the Netherlands (If you are a non-EU student)

Additional Documents:

- A motivation letter
- A copy of you IELTS or TOEFL or Cambridge Certificate for English taught programmes

Courses:

<https://www.inholland.nl/inhollandcom/exchange/course-guide/>

Courses must be chosen according to entire programmes – you can't mix courses from different programmes.

Languages:

Future Exchange Students do not need to have passed an IELTS or TOEFL exam in order to apply for our exchange programme. However, the home university of each student does need to show that the level of English of each applicant is at least at B2 level, according to the Common European Framework of Reference for Languages.

Accommodation:

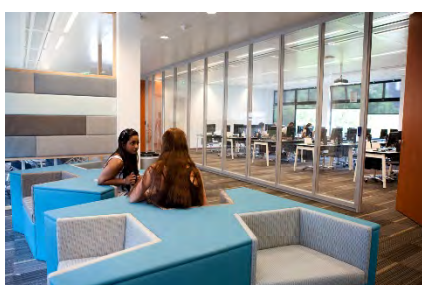
Inholland offers accommodation to exchange students at the following campuses: Alkmaar, Diemen, Haarlem and Rotterdam. Students have the option to rent a room for a semester or for the whole academic year. Note that accommodation is limited and reservations are on a first-come-first-served basis. Please find more information on this link:

<https://www.inholland.nl/inhollandcom/exchange/accommodation/rotterdam/>

[Rotterdam Accommodation](#)

[Haarlem Accommodation](#)

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Poland



Opole University of Technology

OPOLE UNIVERSITY
OF TECHNOLOGY

Erasmus Code: PL OPLE02

Degree / Study Field: Bachelor / BMCF
Master / BMCF

Contact(s): Marta Dębowska (Erasmus Incoming Mobility)
E-mail: m.debowska@po.opole.pl
Phone: +48 77 449 85 14

Address(es): Prószkowska 76, 45-758 Opole, Poland

Website: <https://dwm.po.opole.pl/index.php/en/>

Academic Calendar:

- Winter semester: Beginning of October – Beginning of February
- Summer semester: Mid-February – End of June

Nomination & Application Deadline:

| | Nomination | Application |
|--------------------|---------------------------|---------------------------|
| - Winter semester: | 15 th May | 15 th June |
| - Summer semester: | 15 th November | 15 th December |

Nomination & Application Process:

- Nomination by Home university sent to m.debowska@po.opole.pl and include:
 - o Name, surname, date of birth, gender, nationality, e-mail address, name of study programme at home institution, level of study (ISCED-6), planned duration of study period (1st, 2nd semester or whole year).
- Students must then send a scanned version of their completed documents to the same e-mail address.

Application Documents:

- [Application Form](#) for incoming students, which must be signed by ERASMUS+ Coordinator from your Home Institution - please fill it with the use of computer - handwritten applications will not be accepted.
- Learning Agreement, which must be accepted by your Home University.
- [Application Form for Accommodation](#) (for those willing to stay in OU dormitories).
- Please, make sure that the documents are complete, and that you have included your actual date of arrival, a valid e-mail address, and that all the documents are signed and sealed.

Courses:

<http://iro.po.opole.pl/images/ECTS-1.pdf>

<https://iro.po.opole.pl/index.php/en/>

Languages:

Please take note that students must know the foreign instruction language (English/German) at an **intermediate (B2)** level in order to follow the lectures and complete assigned projects. The knowledge of foreign language can be randomly checked upon arrival.

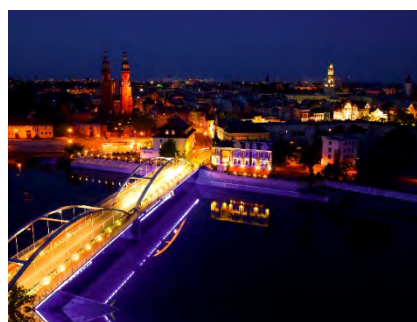
Accommodation:

Opole University of Technology has four dorms: **PRYZMA**, **ZYGZAK**, **ZAŚCIANEK**, **SOKRATES** with almost 1378 places available for our students.

Three dorms (**Pryzma**, **Zygzak**, **Zaścianek**) are located at **I Campus** (16 Mikołajczyka Street) with easy access to: University Conference Center (Łącznik)/ Student Service Center (COS)/ Main university canteen (STREFA)/ Faculty of Mechanical Engineering/ some facilities of Faculty of Production Engineering and Logistics/ International Relations Office

Sokrates Dorm is located at 22 Małopolska Street about 15 min walk from I Campus. It has 4 places available for use by disabled students

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



University of Economics in Katowice



University
of Economics
in Katowice

Erasmus Code: PL KATOWIC02

Degree / Study Field: Bachelor / BMCF, MC,

Banking

Master / BMCF, **Banking**

Contact(s):

International Relations

E-mail: erasmus@ue.katowice.pl; incoming@ue.katowice.pl

Phone: +48 32 257 7024, +48 32 257 7124

Address(es):

Ul. 1 Maja 50, 40-287 Katowice, Poland

Website:

<http://www.ue.katowice.pl/>

Academic Calendar:

- Winter semester: End of September – Mid-February
- Summer semester: Mid-February – Beginning of July

Nomination & Application Deadlines:

- Winter semester: 1st June
- Summer semester: 15th November

Nomination & Application Process:

- [Online Application](#)
- Students will then receive an e-mail with an activation link.
- Login and print the Application Form and Learning Agreement

Application Documents:

- Application Form
- Learning Agreement

Courses:

<http://www.ue.katowice.pl/en/erasmus-exchange/study-offer.html>

Languages:

Courses are taught in English or Polish. Students should have proficiency in either (depending on their chosen courses) of a minimum of B2.

Accommodation:

The Dormitory is situated about 20 minutes by bus (very good public transport connections) from the main University buildings, in Ligota - a green and quiet district of Katowice, with its own centre and railway station. The dormitory is located near a big student residential area consisting of dormitories of almost all higher education institutions in Katowice. Click [here](#) for more information.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.

[Student Handbook](#)



STAFF MOBILITY ONLY!!!!

University of Information Technology and Management in Rzeszów

UNIVERSITY of INFORMATION
TECHNOLOGY and MANAGEMENT
in Rzeszow, POLAND



Erasmus Code: PL RZESZOW03

Degree / Study Field:

Contact(s): Marta Pękala (University Co-ordinator for Erasmus+)
E-mail: mpekala@wsiz.rzeszow.pl
Phone: +48 17 866 13 06

Address(es): Sucharskiego 2, 35-225 Rzeszów, Poland

Website: <https://en.uitm.edu.eu/>

Academic Calendar:

- Winter semester: Mid-October – Mid-February
- Summer semester: February - June

Nomination & Application Deadlines:

| | Nomination | Application | L.Agreements |
|--------------------|---------------------------|---------------------------|--------------------------|
| - Winter semester: | 31 st May | 30 th June | 20 th July |
| - Summer semester: | 15 th November | 20 th December | 10 th January |

Nomination & Application Process:

- Nomination by home university including: full name, e-mail, gender, date of birth and study field at home university.
- Send [application documents](#) to Ms. Marta Pękala

Application Documents:

- Application Form
- CV (in English)
- Copy of Passport (or ID if EU citizen)
- Transcript of Records

Courses:

<http://www.erasmusplus.wsiz.pl/en/home/international-incoming-students/courses-at-uitm>

Languages:

On the basis of the Ordinance of the Minister of Science and Higher Education as of 12th October 2006 on undertaking and continuing studies and trainings by foreigners, students who wish to pursue their

studies in English language in Poland are required to submit a certificate in English as a proof of their English language proficiency.

Accommodation:

At a student's request the University may offer help in finding accommodation either in a private flat or in a dormitory, depending on preference. The request for accommodation must be submitted with advance notice (several weeks before arrival) to International Office at: io@wsiz.rzeszow.pl.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Wrocław University of Economics



Erasmus Code: PL WROCLAW02

Degree / Study Field: Bachelor / BMCF,
MC, Banking, PA
Master / BMCF, MC

Contact(s): Magdalena Kukul (Advisor for Incoming Students)

E-mail: magdalena.kukul@pwr.edu.pl

Phone: +48 71 320 35 85

Address(es): International Office, Wyb. Wyspiańskiego 27, 50-370 Wrocław, Poland

Website: <http://dwm.pwr.edu.pl/en/>

Academic Calendar:

- Winter semester: End of September – Mid-February
- Summer semester: Mid-February – Mid-July

Nomination & Application Deadlines:

- Winter semester: 10th July
- Summer semester: 10th January

Nomination & Application Process:

- All application documents must be sent by post

Application Documents:

The originals of the following documents need to be submitted in English to the International Office:

- Application Form;
- Learning Agreement. Please complete and send only the first page of LA and „Section to be completed BEFORE THE MOBILITY”;
- Transcript of Records;
- Copy of ID card (EU citizens) or Copy of the passport (non – EU students).

Courses:

<http://dwm.pwr.edu.pl/en/international-students/exchange-erasmus/incoming/erasmus-plus/courses-in-english>

Languages:

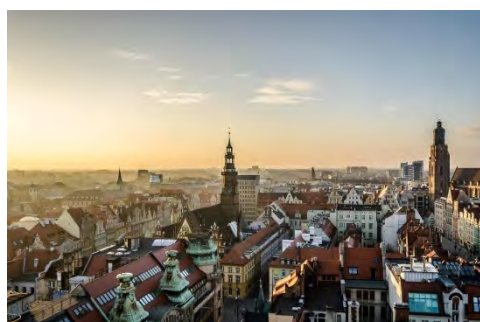
English language, level B2. Students who need to improve their English skills may enroll in a 12-week preparatory course in July (English for Academic Purposes), which prepares for university studies in English.

Wrocław University of Technology offers courses of Polish language for free for foreign students.

Accommodation:

Dormitories are situated within easy travelling distance of the university buildings. The range of facilities offered varies but most dormitories have areas for study and recreation, cafes, laundry facilities and car parks and are a safe and friendly environment for you to study in. The cost of a room in a dormitory ranges from 280-320 PLN/ 80-90 EUR per month. You're also required to pay a deposit of 100 PLN/30 EUR. All rooms have access to a broadband internet connection.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Slovakia

STAFF MOBILITY ONLY!!!!

Comenius University in Bratislava



Erasmus Code: SK BRATISL02

Contact(s): Prof. Daniela Ostatnikova, PhD. (Erasmus Interinstitutional Coordinate)

Email: erasmusplus@rec.uniba.sk

Phone: +421 2 59244 227; +421 2 59244 236

Address(es): Faculty of Management of CU: Odbojárov 10, P. O. BOX 95, 820 05
Bratislava 25

Website: <https://uniba.sk/en/>
<https://uniba.sk/en/study/>

Teaching Staff Mobility:

ERASMUS+ STAFF MOBILITY FOR TEACHING

The Erasmus+ Programme offers academic staff the possibility to take on short assignments at Comenius university in Bratislava. Staff must be from a partner institution with a signed inter institutional agreement with Comenius University.

How does it work?

Staff members are selected by the sending Higher education institution.

Staff members will submit a working/teaching plan agreed by the Comenius University in Bratislava to their institution.

Please contact the international office and / or ERASMUS+ office of your home institution. And do not hesitate to contact the coordinator of the Faculty of your choice at the Comenius University in Bratislava if you require further information.

Staff Training Mobility:

ERASMUS+ STAFF MOBILITY FOR TRAINING

The Erasmus+ Programme offers administrative staff the possibility to take on short assignments at Comenius university in Bratislava. Staff must be from a Higher education institution holding an ERASMUS University Charter.

How does it work?

Staff members are selected by the sending Higher education institution.

Staff members will submit a working/teaching plan agreed by the Comenius University in Bratislava to their institution.

Please contact the international office and / or ERASMUS+ office of your home institution. And do not hesitate to contact the coordinator of the Faculty of your choice at the Comenius University in Bratislava if you require further information.

Accommodation:

When undertaking a visit to a partner institution, you are expected to arrange your own travel. The hosting faculty will inform you about different accommodation possibilities in Bratislava or Martin. All charges should be paid by you upon your arrival to Slovakia.



Univertiza J. Selyeho v Komárne



Erasmus Code: SK KOMARNO01

Degree / Study Field: Bachelor / BMCF, AI
Master / BMCF

Contact(s): **Adriana Kinczerová** (Erasmus Co-ordinator)
E-mail: erasmus@ujs.sk
Phone: +421 35 32 60 613

Address(es): Bratislavská cesta 3322, 945 01, Komárno, Slovakia

Website: <http://ujs.sk/en/>

Academic Calendar:

- Winter semester: Mid-September – Mid-February
- Summer semester: Mid-February – Mid-June

Nomination & Application Deadlines:

| | Nomination | Application |
|--------------------|---------------------------|---------------------------|
| - Winter semester: | 10 th May | 30 th May |
| - Summer semester: | 10 th November | 30 th November |

Nomination & Application Process:

- Nomination by home institution
- Students must then submit the application documents to erasmus@ujs.sk

Application Documents:

- **Application form** (contains form for requesting accommodation).
- Transcript of Records (a list about the results of your earlier study).
- **Learning Agreement** (if your home university does not provide any other form).
- CV (Europass).
- English proficiency certificate - at least level B1 (It could be a certificate from the sending university as well).

Courses:

<http://erasmus.ujs.sk/en/mobilities/student-mobility-for-studies/95-course-catalogue.html>

Languages:

English proficiency at least B1.

Accommodation:

Students of the J. Selye University have two Halls of residence at disposal: Sirály and Danubius. Sirály is at the edge of the town, next to the building of the Faculty of Education. Danubius is in the heart of the town, close to the Faculty of Economics and to the Conference Centre.

Both buildings contain rooms with two, three and four beds. Furthermore students may use kitchens, study rooms, fitness centre, social rooms and computer classrooms. Internet connections are provided in both Halls of Residence.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Univertiza Mateja Bela v Banskej Bystrici



Erasmus Code: SK BANKSKA 01

Degree /

Study Field: Bachelor: BMFC/ Law in Business, Law in PA, PA, Criminal Law

Master: Law in PA/ Law in Business, Criminal Law, SLS

Contact(s): Lucia Oboňová (Erasmus Co-ordinator)

E-mail: lucia.obonova@umb.sk

Phone: +048 446 1128

Address(es): Národná 12, 974 01 Banská Bystrica, Slovakia

Website: <https://www.umb.sk/en/international/>

<https://www.umb.sk/en/international/erasmus/>

Academic Calendar:

- Winter semester: Mid-September – Beginning of February
- Summer semester: Beginning of February – End of June

Nomination & Application Deadline:

- Winter semester: 15th July
- Summer semester: 15th November

Nomination & Application Process:

- Nomination by home university
- E-mail [Application form](#) and additional documents

Application Documents:

- Application form
- CV
- Copy of Passport
- Transcript of Records (in English)

Courses:

[https://www.umb.sk/en/studies/information/studying-at-mbu/Course Booklet \(2017/18\)](https://www.umb.sk/en/studies/information/studying-at-mbu/Course%20Booklet%20(2017/18))

Languages:

Courses taught in Slovak, German and English. Minimum B2 proficiency.

Accommodation:

Most MBU students are accommodated in university dormitories. Students are also staying in private accommodation – advertised locally. Catering - lunch and dinner - is available in university canteens. There are many dining options in the town (restaurants, fast foods, grocery stores).

University dormitories at MBU provide accommodation to their full-time students for the duration of the academic year and to students studying in external form of studies for the short-term period. Each year about 500 to 700 students find themselves some secondary school accommodation facilities and corporate dormitories in Banská Bystrica and the surrounding area with wider capacities.

In case you were not provided accommodation in the dormitories, you also have the option of external accommodation at family pensions.

More information [here](#).

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



University of SS. Cyril and Methodius in Trnava



Erasmus Code: SKTRNAVA02

Degree / Study Field: Bachelor / MC, PA

Master / PA

Contact(s):

Ružena Kozmová (Institutional Erasmus+ Coordinator)

E-mail: ruzena.kozmova@ucm.sk

Phone: +421 33 5565 133

Jana Judinyová (Incoming Students Co-ordinator)

E-mail: jana.judinyova@ucm.sk; erasmus@ucm.sk

Phone: +421 33 5565 107

Address(es):

Nám. J. Herdu 2, 917 01 TRNAVA, Slovak Republic

Website:

<http://www.ucm.sk/>

<http://erasmus.ucm.sk/incoming-students/>

Academic Calendar:

- Autumn semester: Mid-September – Mid-February
- Summer semester: Mid-February – End of June

Nomination & Application Deadline:

- Autumn semester: 1st May (and for whole academic year)
- Summer semester: 1st December

Nomination & Application Process:

- Nominated by home institution sent to erasmus@ucm.sk including Student's complete name, date of birth, gender, e-mail address, duration of exchange (autumn/summer term or full academic year) and field of study.
- Student has to take online English test and submit application documents

Application Documents:

- Contact university for more information

Courses:

<http://www.ucm.sk/en/students/>

(Course catalogue for each department in documents named at bottom of page called 'List of ECTS-courses at the Faculty of...')

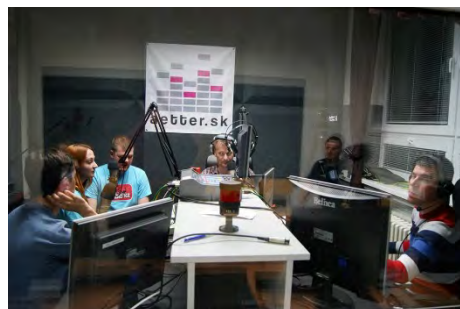
Languages:

The University Office for International Relations offers all incoming ERASMUS+-students the possibility to attend classes of the Slovak language for foreigners during their ERASMUS+-stay at our University.

Accommodation:

Please contact the university directly for more information. The application form can be found [here](#).
More details of [Dormitory](#)

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Vysoká škola Danubius



Erasmus Code: SK SLADKOV01

Degree / Study Field: Bachelor/ Public Administration

Contact(s):

Andrea Jankurova

E-mail: erasmus@vssladkovicovo.sk

Phone: +421 31 773 28 11

Address(es):

Richterova č. 1171, 925 21 Sládkovičovo, Slovak Republic

Website:

<https://fss.vsdanubius.eu/>

Academic Calendar:

- Winter semester: Not available
- Summer semester: Not available

Deadline 2017/18:

- Winter semester: 31st August
- Summer semester: 15th January

Nomination & Application Process:

- Either post application documents or [send them electronically](#)

Application Documents:

- CV
- Transcript of Records

Courses:

<https://www.vsdanubius.eu/International/Individual-Course-Catalogue>

Languages:

Courses are taught in English or Slovak (minimum B1 is required).

Accommodation:

(No housing information available – contact university directly).



Vysoká Škola Manažmentu v Trenčíně



Erasmus Code: SK TRENCIN02

Degree / Study Field: Bachelor / BMCF, MC

Contact(s): Ela Csibová (Erasmus Co-ordinator)
E-mail: ecsibova@vsm.sk
Phone: +421 2 68 20 45 25

Address(es): Bezručova 64, 911 01 Trenčín, Slovakia

Website: <http://www.vsm.sk/us/academic-programs/erasmus-mobility-program/>

Academic Calendar:

- Fall semester: Mid-September – End of December
- Winter semester: Beginning of January – End of March
- Spring semester: Beginning of April – End of June

Nomination & Application Deadlines:

- Fall semester (Oct-Dec): 30th June
- Winter semester (Jan-Mar): 31st October
- Spring semester (Apr-Jun): 1st January

Nomination & Application Process:

- Nomination by home university
- Send application documents to ecsibova@vsm.sk and then post the original documents to:
Vysoka skola manazmentu, Panonska cesta 17, 851 04 Bratislava, Slovakia.

Application Documents:

- Exchange Student [Application Form](#)
- Transcript of Records (official document from your home university showing all courses you have already passed and your grades)
- Learning Agreement (indicating the list of courses you would like to attend in VSM)
- a recent photo
- Certificate of English Proficiency B2 minimum in any form (confirmed by the language department of your institution)
- photocopy of your passport
- proof of Health Insurance
- [Accommodation Form](#) (if you would like us to arrange accommodation for you) - only for TRENCIN site

Courses:

<http://www.vsm.sk/us/students/erasmus-mobility-program/courses-taught-english/>

Languages:

From exchange students we generally expect English proficiency equivalent to:

TOEFL IBT min. 76’;

IELTS "Band 6";

Cambridge (Certificate in Advanced English "A, B, C Pass"; Certificate in English Proficiency "A, B, C Pass"),

ELPT - Listening level H and Reading level H

Accommodation:

Accommodation in Trenčín

VŠM in Trenčín does not provide any accommodation for students.

The school does not provide a canteen for the students, but there are 2 restaurants close to the school.

Further, there are also several food stores near the school such as COOP, Lidl, or Kaufland.

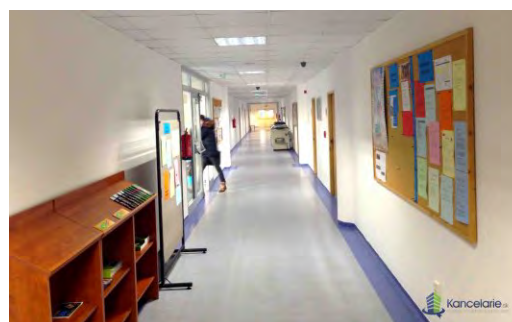
Useful links:

<http://www.barmo.sk/>; <http://www.penzionnasihoti.sk/en>; <http://www.visittrencin.sk/en/hotels>

Accommodation in Bratislava

VŠM in Bratislava does not provide any accommodation for students.

Useful links: www.studentskebyvanie.sk; www.podnajmy.sk; www.erasmusu.com



Slovenia



GEA College of Entrepreneurship

Erasmus Code: SI PORTOR002

Degree / Study Field: Bachelor / BMCF

Contact(s): Mrs Urška Pahor Ulčar (ERASMUS institutional coordinator)

E-mail: urska.pahor-ulcar@gea-college.si

Phone: +386 1 5881 327

Address(es): GEA College, Dunajska 156, 1000 Ljubljana, Slovenia

Website: <http://gea-college.si/en/information-package-for-incoming-students/>

Academic Calendar:

- Winter semester: Beginning of October – Mid-February
- Summer semester: Mid-February – June/July
(Summer semester is closed for study mobility)

Nomination & Application Deadlines:

- Winter semester: 31st July
- Summer semester: 31st December

Nomination & Application Process:

- Nomination by home university via e-mail
- Students must send their applications to the International Office

Application Documents:

- [Application Form](#)
- Learning Agreement

Courses:

<http://gea-college.si/en/information-package-for-incoming-students/>

Languages:

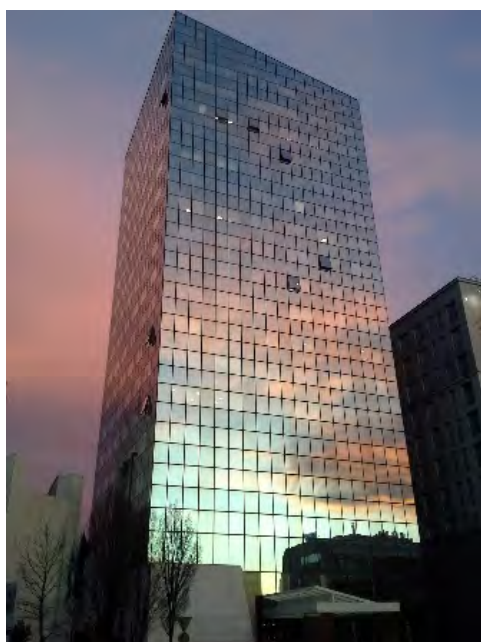
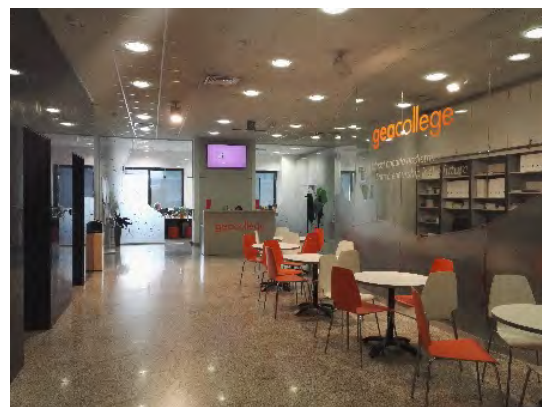
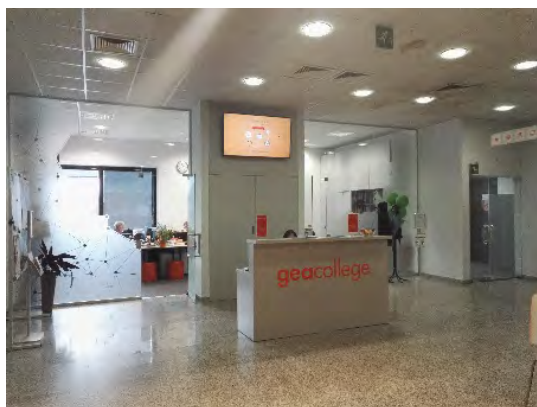
Proficiency in speaking, reading and writing English is essential, since the entire program is conducted in English (lectures, exams, and assignments).

Accommodation:

GEA College has no student dorms in Ljubljana. Students have to find an appropriate accommodation in one of the private apartments or youth hostels by themselves. The monthly rent costs around 150 –

350 EUR. International office sends to the accepted international students more information about this.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Spain



UNIVERSITAT
POLITÈCNICA
DE VALÈNCIA

CAMPUS D'ALCOI

Universitat Politècnica de València. Campus D'Alcoi

Erasmus Code: E VALENCI02

Degree / Study Field: Bachelor / BMCF, AI

Master / BMCF

Contact(s): Ana Moya García (Incoming/Outgoing students and bilateral agreements):

E-mail: anmogar7@upv.es

api-epsa@upvnet.upv.es

Phone: +34 966 528 499

Address(es): Higher Polytechnic School of Alcoy, Plaza Ferrándiz y Carbonell, s/n, 03801 Alcoy, Spain

Website: <http://www.upv.es/contenidos/IOFEPSA/>

Academic Dates:

- Winter: September – January/February
- Summer: February – June/July

(Bachelor's and Master's courses have [different](#) semester dates).

Nomination & Application Deadlines:

- Winter semester or
Complete Academic Year: 30th June
- Summer semester: 30th November

Nomination & Application Process:

- Online [Application](#)
- [Additional application information](#)

Application Documents:

- Language Certificate (As specified in Language Requirements below)
- Learning Agreement
- Printed Application Form signed by Sending Institution co-ordinator

Courses:

http://www.upv.es/contenidos/IOFEPSA/menu_urlc.html?http://www.upsa.upv.es/horarios.php?lang=es&p=t

Spanish Course : <http://www.upv.es/contenidos/IOFEPSA/info/859192normalc.html>

Language:

Proof should be provided showing the student has sufficient knowledge of Spanish by one of the following:

- A certificate of having achieved level A2 (CEFR) of Spanish
- A certificate stating that they have taken at least 100 hours of Spanish language classes

Accommodation:

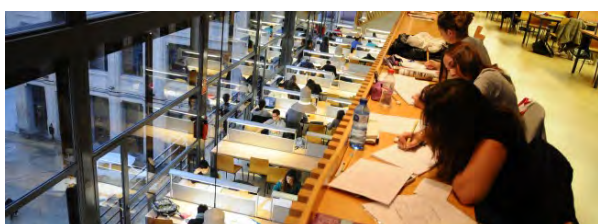
Alcoi is one of the cheapest places to live in Spain.

Mentor students (like buddies) can help to find accommodation.

Incoming students usually share a flat with other Erasmus students, making rental very affordable at around 100-150 Euros a month.

For flats, please visit the [EPSA website](#).

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Enjoy Alcoi



High tech classrooms



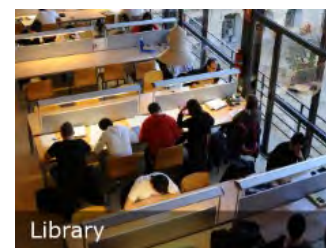
Get to Alcoi



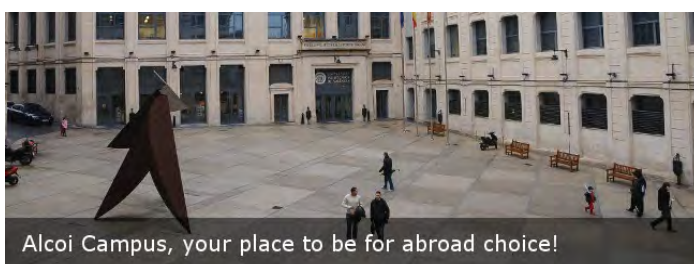
Conference rooms



Town & region



Library



Alcoi Campus, your place to be for abroad choice!



Sports centre

Universidad CEU San Pablo



Erasmus Code: E MADRID21

Degree / Study Field: Bachelor / BMCF, MC

Master / BMCF, MC

Contact(s): Alejandra Villena Uerkvitz (Head of the International Office):

E-mail: international.office@ceu.es

Phone: +34 91 514 01 05

Elizabeth Frank (International Academic Co-ordinator)

E-mail: elizabeth.frank@ceu.es

Phone: +34 91 514 04 00 (ext. 5408)

Address(es): Julián Romea, 20 – 28003, Madrid, Spain

Website: <https://www.uspceu.com/en/admission/transfer-students>

Academic Dates:

- Winter: Beginning of September – End of January
- Summer: End of January – June/July

Nomination & Application Deadlines:

| | Nomination | Application |
|--------------------|--------------------------|---|
| - Winter semester: | 15 th April | 15 th June (Course pre-registration July) |
| - Summer semester: | 15 th October | 15 th November |

Nomination & Application Process:

- Nomination by home university to international.office@ceu.es including names of the students (Last name first), their degree, their email and the period they would like to take on an Exchange.
- Students will be contacted and told to fill out the online [Registration](#)
- After registering, students will receive an e-mail for how to carry on with their application.

Application Documents:

- Application Form with 1 passport photo
- Copy of Passport
- Transcript of Records
- Copy of Health Insurance

Courses:

<http://www.uspceu.com/es/alumnos/movilidad-internacional/index.aspx> - Don't use CEU's English web page! Instead, translate the Spanish version first (this can be done via Google Chrome) and then follow this path for the PDF of English courses:

International Students > Useful Information > Academic Information > Courses in English (PDF)

*For Syllabi: search the name of the course on their general webpage

Additional Information:

As an exchange student at the School of Business and Economics at USPCEU you are able to enroll in any subject from any of the Bachelor degrees offered by the three Schools in the Moncloa Campus (School of Business and Economics, School of Law and School of Humanities and Communication Sciences).

Language:

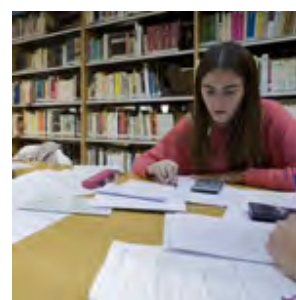
- Courses given in Spanish: B2 level, within the European Framework of Reference for Languages
- Courses given in English: B2 level, within the European Framework of Reference for Languages

Accommodation:

Students can choose to rent an apartment (usually shared) for an average price of 350-500 euros a month OR the university collaborates with the following student accommodation companies:

- **Uniplaces:** Use promocode USPCEU to get 25% off the service fee. Visit their website [here](#).
- **Madrid Easy:** Use promocode MAS-USPCEU to get up to 50% off the service and registration fees. Visit their website [here](#).
- **Aluni.net:** Save up to 40% on service and registration fees when you register as a CEU San Pablo exchange student.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Turkey

Anadolu University



ANADOLU ÜNİVERSİTESİ

Erasmus Code: TR ESKISEHIR01

Degree / Study Field: Bachelor/ BMCF, EM

Contact(s):

International Department

E-mail: uib@anadolu.edu.tr

Phone: +90 222 330 7437

Address(es):

Anadolu University, Yunus Emre Campus 26470 Eskisehir – Turkey

Website:

<https://www.anadolu.edu.tr/en>

Academic Calendar:

- Winter semester: End of September – End of January
- Summer semester: Beginning of February – End of May

Nomination & Application Deadlines:

- Winter semester: 30th May
- Summer semester: 30th November

Nomination & Application Process:

- Home university nominates student via online nomination <https://login.anadolu.edu.tr/login.aspx> or e-mail.
- The student should receive an e-mail inviting them to apply online
- Student completes application [online](#)

Application Documents:

- Application Form (Online)
- Learning Agreement
- Transcript of Records

Courses:

<http://abp.anadolu.edu.tr/en>

<http://abp.anadolu.edu.tr/en/akademik/lisans>

Students can choose any course from any faculty as long as the home university agrees - more information [here](#).

Languages:

Turkish courses are offered by Faculty of Humanities as the levels of A1 and A2. Erasmus Students may reach the details of this courses by following links:

<http://abp.anadolu.edu.tr/en/program/dersler/143/13> .

Note: The course codes are ERA189 and ERA190.

Accommodation:

Before your arrival, you will be assigned a proper accommodation, a flat to share with Turkish Students according to your preferences stated on your “Housing Application Form”. Before moving to your assigned accommodation, (if needed) you can stay in the University Guest House up to 5 days free of charge. On the other hand, if you prefer to stay in an apart hotel (studio apartment) instead of the flat arranged by International Office, we cannot guarantee a place for you but we will do our best to help you. Please keep in mind that, you will receive an e-mail from International Office about accommodation before your arrival to Eskişehir.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



United Kingdom

Buckinghamshire New University



Erasmus Code: UK BUCKING02

Degree / Study Field: Bachelor / BMCF, MC

Contact(s): Jillian Jacobs - Placement Opportunities Manager (Erasmus & Mentoring)
E-mail: Jillian.Jacobs@bucks.ac.uk
Erasmus@bucks.ac.uk
Phone: +44 1494 605055 (Ext.5055)

Address(es): High Wycombe Campus, Queen Alexandra Rd, High Wycombe HP11 2JZ, United Kingdom

Website: <https://bucks.ac.uk/>
<https://bucks.ac.uk/students/erasmus>

Academic Calendar:

- Winter semester: Mid September – Mid January
- Summer semester: Mid January – First week of June

Nomination & Application Deadlines:

- Winter semester: mid-June
- Summer semester: mid-November

Nomination & Application Process:

- Student is nominated by home university via e-mail.
- Student completes application forms and sends them to Erasmus@bucks.ac.uk

Application Documents:

- [Application Form](#)
- Learning Agreement
- [Accommodation Information Request Form](#) (this only requests accommodation information, it's not an application for residence)

Courses:

Course information becomes available after June each year. Contact the faculty you wish to apply to for more information and course descriptions.

Languages:

All courses are taught in English. Students must have B1 English proficiency or above.

Accommodation:

The Accommodation Service offers a choice of different rooms and locations, so students can find the right fit for them.

- High Wycombe accommodation
- Student accommodation in High Wycombe is varied, students could choose to live in the university-managed Halls of Residence. Or they may choose to live in privately managed accommodation.
- Uxbridge accommodation
- Students can apply for university managed Head Tenancy housing in Uxbridge.
- Students also have the option to live at their Halls of Residence in High Wycombe, this will involve travelling between campuses, but a [free transport service](#) is available.

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



Robert Gordon University



Erasmus Code: UK ABERDEE03
BMCF, MC

Degree / Study Field: Bachelor /

Contact(s):

Julia Kennedy (International Exchanges Manager and Erasmus Institutional Co-ordinator)

E-mail: j.kennedy@rgu.ac.uk

Phone: + 44 (0)1224 262160

Address(es):

Robert Gordon University, Garthdee House, Garthdee Road, Aberdeen, AB10 7QB, United Kingdom

Website:

<http://www.rgu.ac.uk/future-students/study-abroad/incoming-students>

Academic Calendar:

- Winter semester: End of September – End of January
- Summer semester: End of January – Mid-May

Nomination & Application Deadlines:

| | Nomination | Application |
|--------------------|-------------------------|--------------------------|
| - Winter semester: | 1 st May | 1 st June |
| - Summer semester: | 1 st October | 1 st November |

Nomination & Application Process:

- Student is nominated by home institution
- Students must register and [apply online](#)

Application Documents:

- Online Form
- Learning Agreement
- Letter of Motivation
- Transcript of Records
- Recent Photo

Additional documents:

- Proof of English Language level if applicable
- Portfolio (if applying to Gray's School of Art)
- Copy of passport (non-EU, EEA students)

Courses:

<http://www.rgu.ac.uk/future-students/study-abroad/incoming-students/ects-modules/ects-modules>

Students cannot mix courses. They must select courses from the same faculty, study program and year.

Module search: http://www4.rgu.ac.uk/prospectus/modules/disp_modulesearch.cfm

Languages:

For Undergraduate Courses

- IELTS Overall band score of 6.0 or better

- IBT TOEFL Minimum of 80 (20 minimum in writing)

For Postgraduate Courses

- IELTS Overall band score of 6.5 or better
- IBT TOEFL Minimum of 90 (24 minimum in writing)

More information: <http://www.rgu.ac.uk/international/english-language-requirements>

Accommodation:

Robert Gordon University is committed to providing safe, secure and affordable accommodation for their students. They have accommodation at ten sites across the city offering a range of prices, rooms, flats and locations. All of their accommodation is self-catered. For more information please visit their [website](#).

Once students are accepted to the university, they will receive an email with a reference number that they can then use to apply for accommodation [here](#).

More details: <http://www.rgu.ac.uk/student-life/accommodation/our-accommodation>

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.



University of Gloucestershire



Erasmus Code: UK CHELTEN02

Degree / Study Field: Bachelor / BMCF, MC

Contact(s):

E-mail: erasmus@glos.ac.uk

studyabroad@glos.ac.uk

Phone: +44 1242 714 399

Address(es):

University of Gloucestershire, Park Campus, Cheltenham, Gloucestershire
GL50 2RH, UK

Website:

<http://www.glos.ac.uk/study/international/Pages/international-students.aspx>

Academic Calendar:

- Autumn semester: Mid-September – Mid-December
- Spring semester: Beginning of January – Mid-June

Nomination & Application Deadlines:

| | Nomination | Application |
|--------------------|--------------------------|--------------------------|
| - Autumn semester: | 15 th April | 1 st May |
| - Spring semester: | 15 th October | 1 st November |

Nomination & Application Process:

- Student is nominated by home institution to the above e-mail addresses. Nominations should include: First name, Last name, Student e-mail, date of birth, current degree programme, semester of mobility
- The student will be e-mailed with the link for the online application portal. Student submits the application online.
- The student will then receive an e-mail with the available courses and a Learning Agreement to fill in.
- Student must e-mail completed learning agreement to one of the above e-mail addresses.

Application Documents:

- Transcript of Records.
- English Language Proficiency
- Copy of Passport
- Learning Agreement (Later – after confirmation of acceptance)

Courses:

<http://www.glos.ac.uk/study/pages/course-finder.aspx>

All courses are taught in English. Typically exchange students select Level 5 modules from our undergraduate programmes - Level 4 or 6 modules from our undergraduate programmes may be taken if suitable, and acceptable by the sending institution

All Erasmus/ Study Abroad students are required to study full-time and select modules totaling 60 CAT credits (30 ECTS credits) per semester.

Languages:

The university offers a range of different types of English courses which can be found [here](#).

Accommodation:

Apply before May 1st for halls of residence. Halls in January subject to availability. Support is also available to find lodgings or rented properties.

Email: accommodation@glos.ac.uk.

Please see more information about accommodation on [this link](#).

For additional information, please contact the Erasmus+ and Programmes Office at erasmus@vsfs.cz.

